



2023-2024 BACK TO SCHOOL INFORMATION AND REGISTRATION

This packet contains policies and information that have traditionally been a part of the Back to School Packet. In an effort to collect information through a simplified registration process we have created this digital document and included all policies and information on our registration website. Parents can read policies and information and make approvals through the google form that is on the registration website. All families are required to complete the approval form before the start of the school year. Hard copies of the information are available for those who do not have access to a computer or device that allows them to complete the online registration.

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Luverne Public Schools

Learn · Live · Lead

Office of the Superintendent
Craig Oftedahl - Superintendent
c.oftedahl@isd2184.net

August 7, 2023

Dear Parents:

Welcome Back to the 2023 - 2024 School Year! As we begin the new year, we plan to share most of our information electronically through email. Family and student information will remain the same in our student information system. Families will be required to complete an **online registration form** to confirm that they have received all the appropriate information from the district. Any changes in family or student information can be made on the **online registration form**. All documents will be emailed directly to parents and made available on the school website:

<https://www.isd2184.net/parent links/back to school registration>

Paper copies of all policies, handbooks, and permission forms are available upon parent request.

Key points and logistical information as we begin the school year include:

- The first day for students in grades 1-12 will be **Tuesday, September 5**. The school day will begin at **8:00 and will run until 3:15** each day. Elementary students can report to their classroom on the first day of school. HS/MS students can report to their first hour class.
- Open house for both schools will be on **Wednesday, August 30**. Elementary from 4:00 – 6:00. HS/MS from 4:00-7:00.
- Teacher assignment letters will be sent from the elementary school and should arrive on **Monday, August 14**.
- MS/HS student schedules will be made available on Infinite Campus on **Monday, August 14**.
- **Luverne is a part of the Minnesota Free School Meals Program. All students attending Luverne Public Schools are eligible for one free breakfast and one free lunch. This is a change from last school year.**
- We still encourage all families to complete an application for educational benefits (Free and Reduced Application). Completed applications help generate compensatory aid, which helps provide extra funding for classrooms and programs at Luverne Public Schools.
- Plenty of new things are present on the entire campus. We hope that families will enjoy the new amenities and take advantage of all that the Luverne Schools have to offer.

We are excited to get another year started! We look forward to building relationships with the students and with you, the parents.

Have a GREAT year!

Craig Oftedahl

A handwritten signature in black ink that reads 'Craig Oftedahl'.

Superintendent of Schools

STUDENT DATA PRIVACY INFORMATION

August 2023

Dear Parent:

Much attention has been focused on student records, computerization of data, individual rights of privacy, and the needs of your School District to obtain information concerning each student. ANY PARENT OR STUDENT, 18 YEARS OF AGE OR OLDER, MAY REFUSE TO HAVE DIRECTORY INFORMATION RELEASED including release of information to military recruiters. A WRITTEN REQUEST STATING SUCH REFUSAL MUST BE SUBMITTED TO THE BUILDING PRINCIPAL BY SEPTEMBER 15th. FURTHER INFORMATION IS FOUND IN THE SCHOOL DISTRICT POLICY HANDBOOK.

Your Board of Education has adopted Data Privacy Guidelines and the School administration has developed procedures to inform parents and students of their rights, of the informational needs of the District, and of the measures taken by the School District to protect your rights. These procedures are explained in the Data Privacy Guidelines.

While the School District must obtain and use certain information about each student to plan the best possible educational program, this need is balanced with the right of each student and parent to privacy. Access to student information by third parties is limited and controlled as specified by law.

Our Data Privacy Guidelines specify the types of information collected and how that information is maintained, summarized, or released. They also describe safeguards available to insure privacy of student records.

If you have any questions, please contact me at 507-283-8088.

Sincerely,



Craig Oftedahl
Superintendent of Schools

CO/bt

ANNUAL PARENT NOTIFICATION OF STUDENT INFORMATION

WHAT STUDENT INFORMATION IS COLLECTED?

By state law, Minnesota Public Schools must collect school census information on all students in public or private schools if the parents reside in their district. Census information includes student and parent names, address, telephone, schools attended, grade, school transportation information and special education program assignments. Other information typically collected for public school students includes district-wide testing data, subject marks, attendance, and in some instances, with approval, special tests or evaluations by professional staff. Financial aid to the school district is based on census and other information sent to the State Department of Education.

WHERE IS STUDENT RECORD INFORMATION KEPT?

While a student is enrolled in a public school, official records are kept in the student's Cumulative Record Folder. This folder holds the official student records and other data school officials believe is needed to provide the best instructional services for each student. Census and related administrative information is kept at the district's central office.

WHO MAY SEE STUDENT RECORDS?

Access is limited to the following:

- * Parents or legal guardians who present proper identification
- * Students age 18 and over who present proper identification
- * Staff members of the public school, such as the principal, teachers, counselors, school social workers, nurses and other authorized professional personnel.
- * Other schools, upon request, when a student graduates, transfers, or withdraws, unless otherwise restricted.
- * Other third parties (employers, social agencies, law enforcement, etc.) may have access to records only with written permission of adult students, parents, or legal guardians.

EXCEPTIONS:

Directory information (name, school, birthdate, dates of attendance, awards, pictures, extra-curricular information) is public information and may be released.

HOW LONG ARE RECORDS KEPT?

Most records are destroyed when they no longer are needed by professional personnel to plan the most appropriate instructional programs for students. Many evaluative records are destroyed after one year. Contents of the Cumulative Record Folder (less the permanent records) usually are destroyed within five years of the time a student leaves the school system. However, a summary of census information along with certain grade reporting and attendance data is kept permanently when students leave the school system, as required by law. These permanent files are kept to fill requests for information from former students who later need to verify school-related information from their own records.

WHAT HAPPENS WHEN A STUDENT LEAVES?

When a student leaves the school system (graduates, moves away, withdraws), contents of the Cumulative Record Folder are forwarded to other school systems, colleges, vocational institutes, at student request unless the parent (or adult student) signs a form specifically directing the Public School not to release information to other schools. This form may be obtained from the school at the time the student leaves. After the student leaves, the academic record and health form is forwarded to the school district's central office, where these records are preserved.

WHAT ARE YOUR RIGHTS REGARDING STUDENT RECORD INFORMATION?

- * State and federal laws governing school records allow parents, legal guardians, and adult students (age 18 and over) to examine and/or obtain copies of their records or those of their children upon proper identification.
- * The law requires release of student information to a non-custodial parent. Exceptional circumstances should be referred to the superintendent.
- * You may challenge the accuracy of the record. You may request that school officials change it. After consultation, school officials may decide whether to alter the record. If you disagree, you have the right to a hearing.

WHOM SHOULD YOU CONTACT REGARDING QUESTIONS ON RECORDS PROCEDURE?

The superintendent is the person authorized by the district to receive concerns about student records and may be contacted at the central office. We ask your support and cooperation with these procedures. If you have questions or comments on any of these matters, please call the superintendent.

ASBESTOS, PESTICIDE, AND AIR QUALITY NOTIFICATIONS

LUVERNE PUBLIC SCHOOLS ASBESTOS NOTICE FOR PARENTS OR GUARDIANS

As a result of recent federal legislation (Asbestos Hazard Emergency Response Act - AHERA), each primary and secondary school in the nation is required to complete a stringent inspection for asbestos and to develop a plan of management for all asbestos-containing building materials. Luverne Public Schools has a goal to be in full compliance with this law and is following the spirit, as well as, the letter of the law. As a matter of policy, the District shall continue to maintain a safe and healthful environment for our community's youth and employees. In keeping with this legislation, all buildings (including portables and support buildings) owned or leased by the Luverne Public Schools were inspected by EPA accredited inspectors, and samples were analyzed by an independent laboratory. Based on the inspection, the school prepared and the state approved a comprehensive management plan for handling the asbestos located within its buildings safely and responsibly.

Furthermore, Luverne Public Schools has completed their 3-Year Reinspection required by AHERA. Our district buildings, where asbestos-containing materials were found, are under repair, removal and Operations and Maintenance.

This past year, Luverne Public School conducted and implemented the MacNeil Environmental Operations and Maintenance Program with respect to its asbestos containing building materials. Federal law requires a periodic walk-through (called "surveillance") every six months of each area containing asbestos. In addition, the law requires all buildings to be reinspected three years after a management plan is in effect. MacNeil Environmental, Inc., will accomplish this under contract.

Short-term workers (outside contractors - i.e., telephone repair workers, electricians, and exterminators) must be provided information regarding the location of asbestos in which they may come into contact. All short-term workers shall contact the lead maintenance person before commencing work to be given this information.

Luverne Public Schools has a list of the location(s), type(s) of asbestos-containing materials found in that school building and a description and time table for their proper management. A copy of the Asbestos Management Plan is available for review in the school office. Copies are available at 25 cents per page. Questions related to the plan should be directed to MacNeil Environmental, Inc., Burnsville, Minnesota, at 800-232-5209 or by contacting the Luverne Schools.

LUVERNE PUBLIC SCHOOLS GENERAL PESTICIDE NOTICE FOR PARENTS OR GUARDIANS

A Minnesota state law went into effect in the year 2000 that requires schools to inform parents and guardians if they apply certain pesticides on school property. Specifically, this law requires schools that apply these pesticides to maintain an estimated schedule of pesticide applications and to make the schedule available to parents and guardians for review or copying at each school office.

State law also requires that you be told that the long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood. If you would like to be notified prior to pesticide applications made on days other than those specified in the estimated schedule, please contact the District Office at 507-283-8088.

LUVERNE PUBLIC SCHOOLS INDOOR AIR QUALITY NOTICE FOR PARENTS OR GUARDIANS

The Luverne School District is proud to be taking a leadership role in providing a safe, comfortable and productive environment for our students and staff so that we achieve our core mission - educating students. Our school will follow the EPA guidance to improve our indoor air quality by preventing as many IAQ problems as possible, and by quickly responding to any IAQ problems that may arise. Good air quality requires an ongoing commitment by everyone in our school, because each of us daily makes decisions and performs activities that affect the quality of the air we breathe. School staff, students, and parents can obtain checklists or self-help information so they can properly evaluate their child's home or other out of school situation by contacting the school. Staff and parents can also obtain information about school facility construction, maintenance, and housekeeping practices, chemicals used, mold and HVAC related information, chemical producing academic subjects, and pesticide and herbicide applications to determine the extent to which school activities contribute to a child's symptoms by contacting the school. The Luverne School District Indoor Air Quality contact person is Phil Paquette, School Nurse. If there are any questions regarding the school's IAQ Program, please feel free to contact the school at 507-283-8088.

TRANSPORTATION INFORMATION

For those students who qualify, transportation will be furnished by the District. **Bus drivers will be notifying parents of transportation arrangements and pick-up times.** Bus drivers will also review with parents and students the regulations for conduct and safe bus ridership at this time.

The Board of Education requests your cooperation in controlling the excess use of our in-town bus service by students who are not eligible to ride. The district receives transportation aid for elementary pupils who reside one mile or more from school, and for secondary pupils who reside two miles or more from school. What has been happening over the past several years is students who are not eligible were riding the bus when they could be walking to school. This type of situation creates real problems for scheduling of routes and is a safety concern for the district. Therefore, we are asking that during the fall and spring seasons, members of your family who are in grades 6-12, and not eligible for transportation, are to walk to school when the weather is nice. We in turn will, during the cold winter months, provide transportation for those in grades 6-12 who need a ride.

Since the school district furnishes transportation, there will be no payments made to individuals who transport pupils. Should some students wish to furnish their own transportation, the cost of that transportation will be theirs. The district encourages every student who is entitled to transportation to ride the bus at least twenty times per year so that the district can realize maximum state transportation aid.

IMPORTANT: Every student that rides a district school bus will be trained and show competence in seven areas of safety and conduct. The seven competencies are: 1) Know that transportation by bus is a privilege and not a right; 2) know the district student conduct and safety policies; 3) know appropriate conduct on the school bus; 4) know the danger zones around a school bus; 5) know safe boarding and disembarking procedures; 6) know safe vehicle land crossing procedures; 7) know safe bus evacuation and other emergency procedures. Students not able to demonstrate and apply the above competencies by October 15 of each school year are subject to having their transportation privileges denied. Students will be trained this fall.

Parents and students are reminded that bus transportation is a privilege. Regulations governing safe and courteous conduct while riding the bus are posted in each bus and are listed below. Individuals that cannot abide by these ridership regulations may lose their ridership privileges. Bus drivers are responsible for the safe and courteous conduct of all students. We encourage our drivers to contact parents when a problem is developing and before it gets out of hand. However, if all else fails, the offending student(s) can lose riding privileges either temporarily or permanently. In cases where property has been damaged or destroyed or a violation of the law is suspected, the district will notify county law enforcement for investigation and if necessary, prosecution.

FOLLOW THESE BUS RULES

1. Load and unload buses only when stopped.
2. Remain seated when the bus is in motion.
3. You may talk to the driver when the bus is not moving.
4. Know all bus emergency exits and procedures.
5. Use inside voices when talking on the bus.
6. Listen and follow directions given by the driver. Show respect to the bus driver, other passengers, and the bus.
7. No profanity, suggestive language, throwing objects, hanging out the window.
8. Bus aisles must be kept free.
9. No person may walk behind the bus when it is loading or unloading (Recommended safety zone is 10 feet on all sides)
10. The bus driver has the authority to assign seats.
11. Students may have food and beverages on the bus providing wrappers and containers are disposed of properly (if approved by Driver). If abuse of rules occur, all riders may lose these privileges.
12. Drivers will make every attempt to be on schedule to promote safety.
13. No weapons will be permitted on school buses.
14. Clothing bearing messages of violent or sexual nature may not be worn.
15. For the safety of all: Avoid horseplay, avoid distracting the driver, line up in an orderly manner when entering/exiting the bus and remain outside the bus safety zone - if you can touch the bus, you are too close.
16. School district policy prohibits the following: Tobacco, alcohol, and controlled substances; the use of profanity, and harassment of any kind
17. Generally the same behavior is expected of the school bus riders as is expected of the student in the classroom. T
18. No nuisance articles are allowed.
19. All students will be instructed in proper bus safety.

**District 2184 Busses may periodically be equipped with video cameras

BREAKFAST AND LUNCH INFORMATION

The Luverne School District offers healthy meals each day. Starting school year 2023-24, we are joining Minnesota's Free School Meals Program. **All students can get one breakfast and one lunch free of charge each day at school.**

Although no application is required to receive this free meal benefit, filling out the Application for Educational Benefits is still important! Your child(ren) may qualify for other benefits like reduced fees here at school. Your application may also help the school qualify for education funds, discounts, and other meal programs.

Students in Middle School and High School can purchase additional ala carte items. These purchases will be charged to your family food service account. If you DO NOT want your child to have the ability to make these charges to the family account, please contact the District Office. **Families who have a negative account balance will not be able to charge a la carte items.** This Food Service Account is a **PAY IN ADVANCE PROGRAM**. Families are encouraged to deposit money into their account PRIOR to the first day of school. You will be notified when there is a negative balance of \$5.00 during the school year by e-mail (if available), phone/School Messenger, or by mail in accordance with Policy 534.

ONLINE payments may be made to your family food service account. Choose the link located on the school district's web page: www.isd2184.net. Students who take a carton of milk to drink with a *sack lunch will be charged* \$0.40 per carton. Students who choose to purchase extra cartons of milk or juice at breakfast or lunch will be charged \$0.40 per carton through the family account.

You will have ONE family food service account regardless of the number of students in your family. Students may turn money in to either the Elementary School office or the Middle/High School office. You may view your family's account balance and charges through the Infinite Campus Parent Access link located on the School District's web page.

All insufficient fund checks and unpaid balances will be forwarded to a collection agency and will be charged a \$30.00 processing fee.

Application for Educational Benefits forms and information are included in this mailing. You MUST re-apply each year. Please return the application form BEFORE school begins.

Lunches will be served on the first day of school. Breakfast will start with the second day of school.

Offer Vs. Serve School Meal Provision

As a parent or guardian of children in grades K-12, your child(ren) may or may not partake in our school meal program. If and when they do, I would like to remind you of the "offer vs. serve" provision in which your child(ren) is eligible to participate.

The "offer vs. serve" provision is the regulation that allows students to choose fewer than all of the five food component groups served on the lunch line. The regulation requires that students be offered all five food items of the lunch. Students must choose at least three of these items for their lunch. Declining one or two items does not relieve students from paying the full price for the school lunch, or further reduce the charge paid by students determined eligible for reduced-price lunches.

If you have any questions concerning this provision, please feel free to contact the District Office.

UNPAID MEAL POLICY – DISTRICT POLICY CODE NO. 534

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

- A. Students have use of a meal account. When the balance reaches zero, a student may charge no more than \$25.00 to this account. When an account reaches this limit, a student shall not be allowed to charge further meals or ala carte items until the negative account balance is paid. Families may add money to students' accounts through electronic payment options or pay at the school office.
- B. If the school district receives school lunch aid under Minn. Stat. 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.
- C. A student with an outstanding meal charge debt will be allowed to purchase a meal if the student pays for the meal when it is received.
- D. The school district may provide an alternate meal that meets federal and state requirements to a student who does not have sufficient funds in the student's account or cannot pay cash for a meal. The school district will accommodate special dietary needs with respect to alternate meals. The cost of the alternative meal will be charged to the student's account or otherwise charged to the student.
- E. When a student has a negative account balance, the student will not be allowed to charge a snack item.
- F. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of an outstanding negative balance once the negative balance reaches -\$5.00. Families will be notified by automated calling system, email, or letters sent home.
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program.

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than -\$25.00, not paid prior to the end of the school year, will be turned over to the superintendent or superintendent's designee for collection. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.

V. COMMUNICATION OF POLICY

- A. This policy and pertinent supporting information shall be provided in writing (i.e. back –to-school packet) to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and
 - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district may post the policy on the school district's website, in addition to providing the required written notification described above.

APPLICATION FOR EDUCATIONAL BENEFITS

FREE AND REDUCED MEALS

Dear Parent/Guardian:

Our school offers healthy meals each day. Starting school year 2023-2024, we are joining Minnesota's Free Meals Program. All students can get one breakfast and one lunch free of charge each day at school. **Although no application is required to receive this free meal benefit, filling out the Application for Educational Benefits is still important!** Your child(ren) may qualify for other benefits like reduced fees at school. Your application may also help the school qualify for education funds, discounts, and other meal programs. To apply, complete the enclosed Application for Educational Benefits and return it to:

LUVERNE PUBLIC SCHOOLS
BRENDA TEAL – ADMINISTRATIVE ASSISTANT
709 NORTH KNISS AVENUE
LUVERNE MN 56156
b.teal@isd2184.net

Who can get free school meals? Children in households participating in the Supplemental Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR), and foster, homeless, migrant and runaway children can qualify without reporting household income. Alternatively, children can qualify if their household income is within the maximum income shown for their household size on the instructions.

COMMON QUESTIONS:

I get WIC or Medical Assistance. Can my children qualify? Children in households participating in WIC or Medical Assistance do not automatically qualify. Children may be eligible depending on other household financial information. Please fill out an application.

Who should I include as household members? Include yourself and all other people living in the household, related or not (such as grandparents, other relatives, or friends).

May I apply if someone in my household is not a U.S. citizen? Yes. You or your children do not have to be U.S. citizens for your children to complete an application.

What if my income is not always the same? List the amount that you normally get. If you normally get overtime, include it, but not if you get overtime only sometimes. For seasonal work, write in the total annual income.

Will the income information or case number I give be checked? It may be. We may also ask you to send written proof.

How will the information be kept? Information you provide on the form, and your child's approval, will be protected as private data. For more information see the back page of the Application for Educational Benefits.

If I don't qualify now, may I apply later? Yes. Please complete an application at any time if your income goes down, your household size goes up, or you start getting SNAP, MFIP or FDPIR benefits.

Please provide the information requested about children's racial identity and ethnicity, which helps to make sure we are fully serving our community. This information is not required for approval.

If you have other questions or need help, call 507-283-8088.

Sincerely,



Craig Oftedahl, Superintendent

How to Complete the Application for Educational Benefits

Complete the Application for Educational Benefits form for school year 2023-24 if any of the following applies to your household:

- Any household member currently participates in the Minnesota Family Investment Program (MFIP), or the Supplemental Nutrition Assistance Program (SNAP), or the Food Distribution Program on Indian Reservations (FDPIR) or
- The household includes one or more foster children (a welfare agency or court has legal responsibility for the child) or
- The total income of household members is within the guidelines shown below (**gross earnings before deductions**, not take-home pay). Do not include as income: foster care payments, federal education benefits, MFIP payments, or value of assistance received from SNAP, WIC, or FDPIR. Military: Do not include combat pay or assistance from the Military Privatized Housing Initiative. The income guidelines are effective from July 1, 2023 through June 30, 2024.

Maximum Total Income

Household size	\$ Per Year	\$ Per Month	\$ Twice Per Month	\$ Per 2 Weeks	\$ Per Week
1	26,973	2,248	1,124	1,038	519
2	36,482	3,041	1,521	1,404	702
3	45,991	3,833	1,917	1,769	885
4	55,500	4,625	2,313	2,135	1,068
5	65,009	5,418	2,709	2,501	1,251
6	74,518	6,210	3,105	2,867	1,434
7	84,027	7,003	3,502	3,232	1,616
8	93,536	7,795	3,898	3,598	1,799
Add for each additional person	9,509	793	397	366	183

Step 1: Children

List all infants and children in the household, their school and grade if applicable, and birthdate. Attach an additional page if needed to list all children. Check the box if a child is in foster care (a welfare agency or court has legal responsibility for the child).

Step 2: Case Number

If any household member currently participates in SNAP, MFIP or FDPIR, write in the case number and then go to Step 4. If you do not participate in any of these programs, leave Step 2 blank and continue on to Step 3.

Step 3: Adult and Child Incomes / Last 4 Digits of Social Security Number

- **Social Security Number/Total Household Members.** An adult household member must provide the last four digits of their Social Security number or check the box if they do not have a Social Security number. Report the total number of household members and ensure all household members are listed individually on the application in the child or adult section as applicable.
- **Child Income.** If any children in the household have regular income, such as SSI or part-time jobs, list the total amount of regular incomes received by all children, and check the box for the frequency: weekly, bi-weekly, twice a month, or monthly. Do not include occasional earnings like babysitting or lawn mowing.
- **Adult income.** Report the names of adult household members and income earned in this section.
 - List all adults living in the household not listed in Step 1, whether related or not, such as grandparents, relatives, or friends.
 - **Gross Earnings from Work.** This is usually the money received from working at jobs where a paycheck is received. For each income, check the box to show how often the income is received: weekly, bi-weekly, twice per month, or monthly.
 - List gross incomes before deductions, not take-home pay. Do not list an hourly wage rate. For adults with no income to report, enter a '0' or leave the section blank. For seasonal work, write in the total annual income.
 - **Are you Self-Employed or a Farmer?** List the net income per month or year after business expenses. Do not list the same income twice on the application. A loss from farm or self-employment must be listed as 0 income and does not reduce other income.
 - **Any Other Gross Income.** List gross incomes before deductions from all other sources, such as SSI, unemployment, child support, public assistance, social security, rental income or annuities.

Step 4: Signature and Contact Information An adult household member must sign the form. If you do not want your information to be shared with Minnesota Health Care Programs, check the "Don't share" box in Step 4.

Optional: Please provide the information on ethnicity and race that is requested on the second page of the form. This information is not required and does not affect approval for school meal benefits. The information helps to ensure we are meeting civil rights requirements and fully serving our community.

2023-24 Application for Educational Benefits

Complete one application per household for all children. Please use pen (not a pencil). **Mail or return completed form to: Brenda Teal - District Office - 709 N Kniss Avenue, Luverne (b.teal@isd2184.net)**

STEP 1: List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper).

Definition: A Household Member is "Anyone living with you and shares income and expenses, even if not related." Read *How to Complete the Application for Educational Benefits* for more information. Adults over grade 12 living in the same household should be reported in Step 3. If your children attend different districts or charter/nonpublic schools, return an application at each one.

Child's First Name (list all children in household)	MI	Child's Last Name	School	Grade	Birthdate	Foster Child (v)
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

STEP 2: Do Any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, MFIP or FDIPIR? Medical assistance **does not** qualify. If **NO** > Go to STEP 3. If **YES** > Enter SNAP, MFIP or FDIPIR Case Number (between 4-9 digits, do not report EBT card number) _____ then go to STEP 4 (Do not complete STEP 3)

STEP 3: Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

A. Last Four Digits of Social Security Number (SSN) of Adult Household Member: XXX-XX- Or Check if Adult has **No SSN:** **Total Number of All Household Members** (Children + Adults)

B. Child Income.

Sometimes children in the household earn or receive income, such as from a part time job or SSI. Please include the TOTAL income received by all children listed in STEP 1. Do not include income received by adults in the box to the right.

Total Income Received by All Children	Weekly	Bi-weekly	2x Month	Monthly
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. All Adult Household Members (including yourself). For each Household Member listed, if they do receive income, report total gross income only. If they do not receive income from any source, write '0' or leave any fields blank. You are certifying (promising) that there is no income to report. Not sure what income to include here? Flip the page and review "Sources of Income" for information. "Sources of Income" will help you with the Child Income section and All Adult Household Members section.

Names of All Adult Household Members (First and Last)
List all Household members not listed in STEP 1 (including yourself) even if they do not receive income. Include children who are temporarily away at school or in college.

Gross Earnings from Working at Jobs				
Weekly	Bi-weekly	2x Month	Monthly	Report income before deductions or taxes in whole dollars (no cents).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Are you Self-Employed or a Farmer?		
Monthly	Yearly	Net income from Farm or Self-Employment. Do not duplicate elsewhere.
<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	\$

Any Other Gross Income				
Weekly	Bi-weekly	2x Month	Monthly	SSI, Unemployment, Public Assistance, Child Support, and others on Page 2
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

STEP 4: Contact information and adult signature. "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

I have checked this box if I *do not* want my information shared with Minnesota Health Care Program as allowed by state law.

Printed name of adult signing form _____ Daytime Phone _____

Address (if available) _____ Apt# _____ City _____ Zip _____

SIGN HERE: Signature of Household Adult _____ **Date** _____

Do Not Fill Out: For School Office Use Conversions to Annualize All Income:	X52	X26	X24	X12	X1	<input type="checkbox"/> Verified? Attach Tracker	No change	Free After Verified	Reduced After Verified	Denied After Verified
	Weekly	Bi-weekly	2X Month	Monthly	Annualize		Household Size:	Categorical Eligibility	Free	Reduced
All Total Income (Include child and adult income)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Determining Official Signature:								Date:		
Confirming Official Signature:								Date:		

OPTIONAL: Children’s Racial and Ethnic Identities

We are required to ask for information about your children’s race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children’s eligibility. Respond to both Step One, *Ethnicity* and Step Two, *Race*.

Step One: Ethnicity (check one): Hispanic or Latino Not Hispanic or Latino

Step Two: Race (check one or more): American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

INSTRUCTIONS: Sources of Income

Sources of Income for Children

Sources of Child Income	Examples
<ul style="list-style-type: none"> Earnings from work Social Security <ol style="list-style-type: none"> Disability Payments Survivor’s Benefits Income from person outside the household Income from any other source 	<ul style="list-style-type: none"> A child has a regular full or part-time job where they earn a salary or wages A child is blind or disabled and receives Social Security A Parent is disabled, retired, or deceased, and their child receives Social Security benefits A friend or extended family member regularly gives a child spending money A child receives regular income from a private pension fund, annuity, or trust

Sources of Income for Adults

Earnings from Work	Public Assistance / Alimony / Child Support	All Other Income
<ul style="list-style-type: none"> Salary, wages, cash bonuses (before deductions or taxes) Net income from self-employment (farm or business) If you are in the U.S. Military: <ol style="list-style-type: none"> Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) Allowances for off-base housing, food and clothing 	<ul style="list-style-type: none"> Cash Assistance from State or local government Supplemental Security Income Unemployment benefits Worker’s compensation Alimony payments Child support payments Veteran’s benefits Strike benefits 	<ul style="list-style-type: none"> Social Security Disability benefits Regular income from trusts or estates Annuities Investment income Rental income Regular cash payments from outside household

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

At public school districts, each student’s school meal status also is recorded on a statewide computer system used to report student data to MDE as required by state law. MDE uses this information to: (1) Administer state and federal programs, (2) Calculate compensatory revenue for public schools, and (3) Judge the quality of the state’s educational program.

Nondiscrimination statement: In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- (1) **mail:** U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
- (2) **fax:** (833) 256-1665 or (202) 690-7442; or
- (3) **email:** program.intake@usda.gov

This institution is an equal opportunity provider.

Does your child have health insurance?

If not, help may be available.

Minnesota Health Care Programs have free and low-cost health insurance for children and families who qualify.

Your child may qualify if your household income is below:

Family size	Monthly income	Yearly income
2	\$4,519	\$54,230
3	\$5,697	\$68,365
4	\$6,875	\$82,500
5	\$8,052	\$96,635

Income is one factor for qualifying. Other rules and limits apply. For more information, call your county office or visit <http://mn.gov/dhs/people-we-serve/adults/health-care/>. These income limits are valid until June 30, 2024.

To get a MNsure application for health coverage and help paying costs (DHS-6696):

- Print one from <http://mn.gov/dhs/people-we-serve/adults/health-care/>
- Call 877-KIDS-NOW toll free
- Call

Attention. If you need free help interpreting this document, ask your worker or call the number below for your language.

የስተውሎ፡ ይህንን ደኩመንት ለመተርጎም እርዳታ የሚፈልጉ ከሆነ፡ የጉዳዩን ስራተኛ ይጠይቁ ወይም በስልክ ቁጥር 1-844-217-3547 ይደውሉ።

ملاحظة: إذا أردت مساعدة مجانية لترجمة هذه الوثيقة، اطلب ذلك من مشرفك أو اتصل على الرقم 1-800-358-0377.

သတိ။ ဤစာရွက်စာတမ်းအားအခမဲ့ဘာသာပြန်ပေးခြင်း အကူအညီလိုအပ်ပါက၊ သင့်လူမှုရေးအလုပ်သမား အားမေးမြန်းခြင်းသို့ မဟုတ် 1-844-217-3563 ကိုခေါ်ဆိုပါ။

កំណត់សំគាល់ ។ បើអ្នកត្រូវការជំនួយក្នុងការបកប្រែឯកសារនេះដោយឥតគិតថ្លៃ សូមសួរអ្នកកាន់សំណុំរឿង របស់អ្នក ឬហៅទូរស័ព្ទមកលេខ 1-888-468-3787 ។

請注意，如果您需要免費協助傳譯這份文件，請告訴您的工作人員或撥打1-844-217-3564。

Attention. Si vous avez besoin d'une aide gratuite pour interpréter le présent document, demandez à votre agent chargé du traitement de cas ou appelez le 1-844-217-3548.

Thov ua twb zoo nyeem. Yog hais tias koj xav tau kev pab txhais lus rau tsab ntaub ntawv no pub dawb, ces nug koj tus neeg lis dej num los sis hu rau 1-888-486-8377.

ဟ်သုဉ်ဟ်သးဘဉ်တက့ၢ်. ဝဲနမ့ၢ်လိဉ်ဘဉ်တၢ်မၤစၢၤကလိလၢတၢ်ကကျိးထံဝဲဒၣ်လံာ် တီလံာ်မိတခါအံၤန့ၣ်,သံက့ၢ်ဘဉ်ပုၤဂ့ၢ်ဒိအပုၤမၤစၢၤတၢ်လၢန့ၢ်မ့တ မ့ၢ်ကိးဘဉ် 1-844-217-3549 တက့ၢ်.

알려드립니다. 이 문서에 대한 이해를 돕기 위해 무료로 제공되는 도움을 받으시려면 담당자에게 문의하시거나 1-844-217-3565으로 연락하십시오.

ໂປຣດຊາບ. ຖ້າທ່ານ ທ່ານຕ້ອງການການຊ່ວຍເຫຼືອໃນການແປເອກະສານນີ້ພໍດີ, ຈົ່ງຖາມພະນັກງານກຳກັບການຊ່ວຍເຫຼືອຂອງທ່ານ ຫຼື ໂທໂທ 1-888-487-8251.

Hubachiisa. Dokumentiin kun tola akka siif hiikamu gargaarsa hoo feete, hojjettoota kee gaafadhu ykn afaan ati dubbattuuf bilbili 1-888-234-3798.

Внимание: если вам нужна бесплатная помощь в устном переводе данного документа, обратитесь к своему социальному работнику или позвоните по телефону 1-888-562-5877.

Digniin. Haddii aad u baahantahay caawimaad lacag-la' aan ah ee tarjumaadda qoraalkan, hawl wadeenkaaga weydiiso ama wac lambarka 1-888-547-8829.

Atención. Si desea recibir asistencia gratuita para interpretar este documento, comuníquese con su trabajador o llame al 1-888-428-3438.

Chú ý. Nếu quý vị cần được giúp đỡ dịch tài liệu này miễn phí, xin gọi nhân viên xã hội của quý vị hoặc gọi số 1-888-554-8759.

181 (8-18)

ADA1 (2-18)



For accessible formats of this information or assistance with additional equal access to human services, write to DHS.info@state.mn.us, call 651-582-8200, or use your preferred relay service.



Student Injuries Can Happen

Medical Expenses Can Be a Financial Hardship When the Unexpected Occurs

Approved By Your School/School District - Available for All Students PK-12

What is Student Accident Insurance?

- ◆ Coverage that provides financial assistance with your out-of-pocket medical expenses when your student sustains an accidental bodily injury.

Why Consider Student Accident Insurance For Your Student?

- ◆ High Deductible/Copayments to your Family's Primary Health Insurance
- ◆ No Health Insurance for your Student
- ◆ Your Student participates in a interscholastic sport where an unexpected injury is more likely to occur.
- ◆ Your Student is prone to injuries

Coverage Options Available Through Your School

- ◆ School Time Coverage - \$16.00
 - ◆ Interscholastic Sports Coverage (w/School Time-\$91.00 or 24 Hour Coverage-\$174.00)
 - ◆ 24-Hour/Full-Time Coverage - \$99.00
 - ◆ Football Coverage - \$250.00 (Grades 9-12 for the football season)
 - ◆ Extended Dental Coverage - \$9.00
- Premium Paid Once a School Year*

To Enroll Your Student & Review Medical Benefits

Go to: www.sas-mn.com

or scan this QR code with your smart phone to be directed to our website



Please locate "K-12 Students & Parents" on our homepage. Within this division, you will be able to search for your student's school district. Once located, you will have access to the following information:

- ◆ **Purchase Coverage**
(Managed Online or by Printing/Mailing Enrollment Form and premium)
- ◆ **Brochure (English & Spanish)**
(Explains medical benefits, exclusions and coverage options)
- ◆ **Claim Form**
(fillable form when enrolled student sustains injury)

For Questions, Call Student Assurance Services at (800) 328-2739



Specializing in Student Accident Insurance Since 1971.

The above information is just a brief description of Student Assurance Service's student accident insurance. For more information including costs, benefits, effective dates, exclusions, limitations, please refer to www.sas-mn.com Students are able to purchase coverage only if his/her school district is a policyholder with the insurance company

STUDENT ACCIDENT INSURANCE COVERAGE
POLICY GA-2200Ed.11-16(ID)(KS)(LA)(MN)(MT)(NC)(ND)(OH)(SD)

Premiums & Coverage Options

One Time Policy Year Premiums

School Time Coverage Grades PK-12 (Does NOT Include Interscholastic Sports Coverage grades 7-12) Protects the student while: a) attending regular school sessions, b) participating in or attending school-sponsored and supervised extracurricular activities, c) traveling directly to and from school for regular school sessions, and while traveling to and from school-sponsored and supervised extracurricular activities in school provided transportation. DOES NOT cover participation in interscholastic sports for students in grades 7-12.	\$16
Full Time Coverage Grades PK-12 (Does NOT Include Interscholastic Sports Coverage grades 7-12) Covers the student 24 hours a day until school starts next year. Includes coverage while at home and school, on weekends and during summer vacation. DOES NOT cover participation in interscholastic sports for students in grades 7-12.	\$99
School Time Coverage Grades PK-12 AND Interscholastic Sports Coverage Grades 7-12 (does not include Football grades 9-12) In addition to School-Time Coverage shown above, includes All Interscholastic Sports Coverage that protects the student while practicing for or competing in school-sponsored and supervised interscholastic sports including travel in school provided transportation for grades 7-12. DOES NOT cover Football for grades 9-12.	\$91
Full Time Coverage Grades PK-12 AND Interscholastic Sports Coverage Grades 7-12 (does not include Football grades 9-12) In addition to the Full-Time Coverage shown above, includes All Interscholastic Sports Coverage that protects the student while practicing or competing in school-sponsored and supervised interscholastic sports including travel in school-provided transportation for grades 7-12. DOES NOT cover Football for grades 9-12.	\$174
Football Coverage Grades 9 - 12 Protects the student while practicing for or competing in school-sponsored and supervised interscholastic football including travel in school-provided transportation for grades 9-12.	\$250
Extended Dental Coverage Grades PK-12 Provides benefits up to a maximum of \$5,000 for any dental Injury. Covers the student 24 hours a day until school starts next year. Treatment must begin within 60 days from the date of the Injury and must be performed within one year from the date of Injury. However, if within the one year period following the date of Injury the student's attending dentist certifies that dental treatment and/or replacement must be deferred beyond one year, the policy pays the estimated cost of such deferred treatment, but not to exceed \$200 for each tooth. Benefits for prostheses are limited to \$500 per injury, including procedures performed to install them. Dental prostheses include, but are not limited to: crowns, dentures, bridges, and implants. Extended Dental does not cover treatment for orthodontics, dental disease, or expenses that exceed the dental prosthesis maximum benefit limit.	\$9

The Medical Benefits and Exclusions below apply to the Coverage Options listed above.

MEDICAL BENEFITS (What the Insurance Plan Pays) - When injury covered by the policy results in treatment by a Licensed Physician within 60 days from the date of accident, the Company will pay the Usual and Customary Charges (U&C) incurred for covered services as listed below, for charges actually incurred within one year from the date of injury up to the specified Maximum Medical Benefit of \$50,000 per injury. (In MT and NC benefits are payable after the deductible per injury is satisfied, the deductible is the amount paid or payable for the same injury by Other Valid Coverage)
This policy will pay benefits regardless of Other Valid Coverage if the covered claim expense is less than \$200. If the covered claim expense exceeds \$200, benefits shall be paid first by Other Valid Coverage. (This coverage is excess in KS, and this coverage is primary in MT and NC after deductible, and in ID, IL)

All Amounts Listed Below are Per Injury

PHYSICIAN'S SERVICES

- a) **Surgical Care** (surgeon, assistant surgeon, and anesthesia)80% U&C, up to \$2,500
- b) **Nonsurgical Care** (includes physiotherapy performed other than in a hospital, 1 visit per day).....U&C, up to \$50 per visit, maximum 6 visits

HOSPITAL CARE

- a) **Inpatient Care**
 - 1) **Hospital Semi-Private Room**U&C, up to \$500 per day
 - 2) **Hospital Miscellaneous Services**80% U&C, up to \$2,500
- b) **Outpatient Care**
 - 1) **Facility Charges for Day Surgery**U&C, up to \$2,500
 - 2) **Emergency Room**80% U&C, up to \$500

Note: Benefits for hospital miscellaneous and outpatient care charges are limited to services not scheduled under Medical Benefits.

- X-RAY SERVICES** (includes charges for reading)U&C, up to \$250
- LABORATORY SERVICES**U&C, up to \$250
- DIAGNOSTIC IMAGING** (includes MRI, CT scan, bone scan and charges for reading)U&C, up to \$500
- DENTAL TREATMENT** (in lieu of all other medical benefits; for repair and/or replacement of each sound and natural tooth)U&C, up to \$250 per tooth (In SD, sound and natural is deleted)
- AMBULANCE SERVICES**U&C, up to \$500
- ORTHOPEDIC APPLIANCES** (when prescribed by a physician for healing)U&C, up to \$250
- PRESCRIPTION DRUGS** (take home)U&C, up to \$250
- REPLACEMENT EYEGLASSES, CONTACT LENSES, HEARING AIDS** (when medical treatment is required for covered injury)U&C, up to \$250
- MOTOR VEHICLE INJURY**Same as any injury, up to \$2,500 (In KS, \$2,500 limit does not apply)

ACCIDENTAL DEATH AND DISMEMBERMENT

When injury covered by this policy results in Accidental Death or Dismemberment within 180 days from the date of accident, the following benefits will be payable.
Loss of Life \$2,500 Loss of an Eye \$2,500 Double Dismemberment \$10,000 Single Dismemberment \$2,500

The policy contains a provision limiting coverage to the usual and customary charges. This limitation may result in additional out-of-pocket expenses for the insured.

I-1511/1513(2023)



ENROLLMENT FORM FOR STUDENT ACCIDENT INSURANCE

COVERAGE PLANS

One Time Policy Year Premiums

	Full Time Coverage (Does NOT include Interscholastic Sports Coverage)	<input type="checkbox"/> \$ 99
	Full Time Coverage AND Interscholastic Sports Coverage (Does not include Football Grades 9-12)	<input type="checkbox"/> \$174
	School Time Coverage (Does NOT include Interscholastic Sports Coverage)	<input type="checkbox"/> \$ 16
	School Time Coverage AND Interscholastic Sports Coverage (Does not include Football Grades 9-12)	<input type="checkbox"/> \$ 91
	Football Coverage (Grades 9-12)	<input type="checkbox"/> \$250
	Extended Dental Coverage (Grades PK-12)	<input type="checkbox"/> \$ 9

↑ STUDENT'S LAST NAME ↑ (one letter in each box)

STUDENT'S FIRST NAME M.I.

Please Print
Address _____
(Street)

(City) (State) (Zip)

Email Address _____

Name of School _____

Name of District _____

Student's Age _____ Grade _____ Phone _____

X _____

GAA-2203Ed.11-16 (Signature of Parent or Guardian) (Date)

DO NOT SEND CASH

TOTAL PREMIUM

Make Checks payable to: **STUDENT ASSURANCE SERVICES, INC.**
*Please write student's name on the front of check. **NO REFUNDS**

I-1511/1513(2023)

EXCLUSIONS (What the Plan DOES NOT Pay)

- 1. Any sickness, disease, infection (unless caused by an open cut or wound), including but not limited to: aggravation of a congenital condition, blisters, headaches, hernia of any kind, mental or physical infirmity, Osgood-Schlatter disease, osteochondritis, osteochondritis dissecans, osteomyelitis, spondylolysis, slipped femoral capital epiphysis, orthodontics.
2. Injuries for which benefits are paid under Workers' Compensation or Employer's Liability Laws. (In NC, benefits are excluded if the employee, employer, or carrier is responsible or liable according to final adjudication or settlement order under state law)
3. Any Injury involving a two or three-wheeled motor vehicle or snowmobile or any motorized or engine driven vehicle not designed primarily for use on public streets and highways, unless the insured is participating in an activity sponsored by the Policyholder. (In ID, Insured must be participating as a professional)
4. The practice or play of interscholastic sports including travel to or from such activity, practice, or play for students in grades 7-12, unless such premium is paid.
5. In Kansas - No benefits are payable for accidental bodily injuries arising out of a motor vehicle accident to the extent such benefits are payable under any medical expense payment provision (by whatever terminology used including such benefits mandated by law) of any automobile policy.
6. In Ohio - Re-injury if the insured participated in a covered activity against medical advice.

IT IS NOT THE INTENT OF THE POLICY TO PROVIDE BENEFITS FOR AN EXISTING MEDICAL PROBLEM. A re-injury will not be covered if the insured has received treatment within a period of 180 days prior to the effective date of the policy. (In OH, this provision does not apply)

WHAT KIND OF INSURANCE IS THIS?

This is accidental bodily injury insurance; it covers accidental bodily injury occurring while the coverage is in force. Medical illnesses such as ear infections or sore throats are not covered.

WHO SHOULD CONSIDER BUYING THIS INSURANCE?

- 1. All families with no other health coverage.
2. Families with other medical or dental coverage having deductibles, copays or coinsurance. Our policy applies benefits toward your other health coverage out-of-pocket expenses. (This coverage is primary in MT and NC after deductible, and in ID, IL)

HOW TO ENROLL

- 1. Select the desired coverage(s) from the options listed above. Premium cannot be prorated. There are two enrollment and payment options.
2. Complete the Enrollment Form and enclose the premium (check made payable to: STUDENT ASSURANCE SERVICES, INC. or credit card payment information). Please write the name of the student on the check. Return the premium payment with the requested enrollment information in an envelope and mail to: Student Assurance Services, Inc. P.O. Box 196, Stillwater, MN 55082-0196; OR
3. Complete enrollment form online at the Student Assurance Services, Inc. website www.sas-mn.com. The online form is available under the K-12 School Look-up.
4. Be sure to retain this brochure and a copy of the premium payment as proof of insurance. You will not receive a policy or ID card. The master policy is issued to the school.

EFFECTIVE AND EXPIRATION DATES

Coverage becomes effective the later of: the Master Policy Effective Date; r 12:01A.M. following the date the envelope containing the enrollment form and premium payment is postmarked by the U.S. Postal Service; or for online enrollment 12:01A.M. following the date the proper premium is received by the Plan Administrator. Interscholastic sports coverage expires on the last day of the authorized season of the current school year. School-Time and Full-Time coverage expires on the first day of school next year.

HOW TO FILE A CLAIM

- 1. Notify the school and obtain a claim form immediately. The school will fill out Part A of the claim form if it's a school injury.
2. Parents complete Part B of the claim form. Answer all questions.
3. Submit copies of the student's itemized bills to the student's family medical and dental coverage first, even if there is a large deductible. The other insurance plan will send a report called an Explanation of Benefits (EOB). This plan is supplemental to all other valid coverage. The claim must be filed with the other coverage first! (Coverage is excess in KS, primary in MT and NC after deductible, and in ID, IL) This Plan DOES NOT cover penalties imposed for failure to use providers preferred or designated by the primary coverage. (In KS, penalty does not apply)
4. Send the completed claim form, copies of student's itemized bills and EOB to: STUDENT ASSURANCE SERVICES, INC. PO BOX 196 • STILLWATER, MN 55082
5. No claim can be completed until all of the above documents have been provided.

NOTE: Student must be treated by a Licensed Physician within 60 days of the date of the injury. Proof of claim should be submitted within 90 days from the date of accident, or a reasonable time thereafter not to exceed one year. Itemized bills should be submitted within 90 days from the date of treatment or reasonable time thereafter not to exceed one year. The policy is responsible only for expenses incurred within one year. (In NC, itemized bills must be submitted within 180 days from the date of treatment, not to exceed one year)

This provides a very brief description of some of the important features of the insurance policy. It is not the insurance policy and does not represent it. A full explanation of benefits, exceptions and limitations is contained in the Group Accident Insurance Policy Form GA-2200Ed.11-16 (and any state specific), and any applicable endorsement(s). This policy is considered term accident insurance (except in ID) and is non-renewable. This product may not be available in all states and is subject to individual state regulations. The Master Policy is issued to the School District/School. A copy of the Privacy Notice and Certificate of Coverage (where applicable) may be obtained on the website www.sas-mn.com. I-1511/1513(2023)

Administered by

STUDENT ASSURANCE SERVICES, INC. PO Box 196 • Stillwater MN 55082-0196 Toll Free 800-328-2739 - (651) 439-7098

www.sas-mn.com



HAVE QUESTIONS? CALL US TOLL FREE AT (800) 328-2739 OR (651) 439-7098

Underwritten by



STUDENT ACCIDENT INSURANCE CREDIT CARD PAYMENT

INDICATE PREMIUM SELECTED AND COMPLETE THE REQUESTED ENROLLMENT INFORMATION FOUND ON THE REVERSE SIDE OF THIS FORM. There is a \$5.00 Processing Fee added to ALL Credit Card Transactions (does not apply to IN, NC residents)

Please charge \$ _____ + \$5.00 Processing Fee = \$ _____ to the following credit card: [] VISA®, [] MasterCard®, or [] Discover®

Form fields for Credit Card Number, Security Code, Card Expiration Date (Month/Year), and Credit card billing will state: "Student Assurance Services, Inc."

Print Cardholder Name _____ Date ____ / ____ / ____

Cardholder Signature _____

Cardholder Address _____ (Street) (City) (State) (Zip)

Telephone Number (_____) _____ - _____

JULY 2023 – JUNE 2024

LIVERNE PUBLIC SCHOOLS

July 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4 – Independence Day

0 Days in Session

January 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 - New Year's Day

4 – School Resumes

15 - Staff Inservice - No School

19 Days in Session / 92 Total

August 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

28-Sept 1 - Staff Inservice

0 Days in Session / 0 Total

February 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

16-19 No School-Presidents Day

19 Days in Session / 111 Total

September 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 - Staff Inservice

4 – Labor Day

5 - First Day of School

19 Days in Session / 19 Total

March 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar 29-Apr 1 - Spring Break

31 - Easter

20 Days in Session / 131 Total

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

19-20 – MEA – No School

20 Days in Session / 39 Total

April 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 - Spring Break - No School

21 Days in Session / 152 Total

November 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

22-24 Thanksgiving–No School

19 Days in Session / 58 Total

May 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

23-24 Staff Inservice

26 - Graduation

27 – Memorial Day

16 Days in Session / 168 Total

December 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec 22-Jan 3 Winter Break No School

15 Days in Session / 73 Total

June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

School Day for Students: 8:00 a.m. – 3:15 p.m.
 Snow Days - May 23-24, 2024
 Student Contact Days - 168

Quarter 1 – Sep 5-Nov 3 (42 days)
 Quarter 2 – Nov 6-Jan 19 (42 days)
 Quarter 3 – Jan 22-Mar 22 (43 days)
 Quarter 4 – Mar 25-May 22 (41 days)



LIVERNE PUBLIC SCHOOLS TESTING INFORMATION 2023-2024

STATE AND LOCAL ASSESSMENTS INFORMATION

Name	Description	Subject	Grades	Time
MCA	State required comprehensive assessment used to determine standards proficiency	Reading	3-8 and 10	2-3 Hours
MCA	State required comprehensive assessment used to determine standards proficiency	Math	3-8 and 11	2-3 Hours
MCA	State required comprehensive assessment used to determine standards proficiency	Science	5,8, and 10	2-3 Hours
STAR	Local assessment used as a screening and diagnostic tool. May be used to help identify students for Rtl process.	Reading and Math	2-6	40 Minutes
ACCESS	State required assessment given to all <u>students receiving EL services.</u> Assessment given in the areas of reading, writing, listening, and speaking.	Reading Writing Listening Speaking	K-12 (select students)	2 Hours
FastBridge	Locally used benchmark assessment to monitor early literacy skills.	Reading	K-6	5-10 Minutes
MTAS	Alternative assessment given to special education <u>students unable to take the MCA.</u>	Reading and Math	K-12 (select students)	2 Hours

2023-2024 Luverne Public Schools Testing Schedule

Test	Subject	Grade Level	Dates
ACCESS	Reading Writing Listening	Kindergarten	Week of January 29
		Grades 1- 2	Week of January 29
		Grades 3-5	Week of February 5
		Grades 6-12	Week of February 5
MTAS	Math Reading Science	Grades 3-11 (Select Students)	March 4 – May 3
MCA	Math	Grade 3	Week of April 22
		Grade 4	Week of April 22
		Grade 5	Week of April 22
		Grade 6	Week of April 22
		Grade 7	Week of April 22
		Grade 8	Week of April 22
		Grade 11	Week of April 22
	Reading	Grade 3	Week of April 15
		Grade 4	Week of April 15
		Grade 5	Week of April 15
		Grade 6	Week of April 15
		Grade 7	Week of April 15
		Grade 8	Week of April 15
		Grade 10	Week of April 15
	Science	Grade 5	Week of April 29
Grade 8		Week of April 29	
Grade 10		Week of April 29	

PARENT PERMISSION LETTER FOR INTERNET, TECHNOLOGY & ELECTRONIC MAIL

We are pleased to offer students of Luverne Public Schools access to the district computer networks for electronic mail and the Internet. To gain access to e-mail and the Internet, all students must obtain parental permission and must indicate permission on the back to school registration paperwork.

Access to e-mail and the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Families should be warned that some materials accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Luverne Public Schools support and respect each family's right to decide whether or not to apply for access.

District Internet and E-Mail Rules

Students are responsible for appropriate behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent permission is required. Access is a privilege – not a right. Access entails responsibility. Unethical and unacceptable behavior is just cause for taking disciplinary action, revoking information network access privileges, and/or initiating legal action for any activity through which an individual participates. Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed. Beyond the clarification of such standards, the district is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private. Within reason, freedom of speech and access to information will be honored. During school, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio, and other potentially offensive media.

As outlined in Board policy and procedures on student rights and responsibilities, copies of which are available in school offices, the following are not permitted:

1. Sending, receiving or displaying offensive messages or pictures;
2. Using obscene language;
3. Harassing, insulting or attacking others;
4. Damaging computers, computer systems or computer networks;
5. Violating copyright laws;
6. Using others' passwords;
7. Trespassing in other's folders, work or files;
8. Intentionally wasting limited resources;
9. Employing the network for commercial purposes;
10. Stealing data, equipment or intellectual property;
11. Invading the privacy of individuals;
12. Posting anonymous messages; and,
13. Violating any policy of the Luverne Public Schools.

Violations may result in a loss of access as well as other disciplinary or legal action. Parents can formally give permission by checking the Acceptable Use Policy question on the registration and permission page.

STUDENT HANDBOOKS AND DISTRICT POLICIES

PARENT REQUEST FOR PAPER COPIES

Student handbooks include information concerning individual school policies and procedures. In order to become more efficient, the district will NOT be mailing out full handbooks. All handbooks can be found on the school website or by clicking on the links below Paper copies of handbooks and policies are available to all families upon request. Please contact a school office or complete this form if you would like a paper copy of a handbook mailed to you.

I would like to have the following sent to me:

- [Elementary Parent-Student Handbook](#)
- [HS/MS Parent-Student Handbook](#)
- [District Policy Book](#)
- [District Digital Learning Handbook](#)

Name: _____

Address: _____

Signature _____

Date _____

This form can be completed and returned to any school office and copies of requested handbooks will be sent.

Luverne Elementary School Supplies List: 2023-24

Preschool - Ms. Runnoe's

School Bag (large)
Kleenex (1 large box)

Jr. Kindergarten

Crayola Crayons (3 boxes of 24 count)
Crayola Washable Markers (classic colors)
Watercolor Paint Set – 8 colors
Elmer's Glue Sticks (3 large)
Ticonderoga Brand #2 Pencils (8)
Large Pink Eraser
Dry Erase Markers (2 markers)
Highlighter (1)
Scissors (Fiskars–child size, metal/pointed tip)
School Box (hard plastic)
Kleenex Tissues (2 large boxes)
Headphones (NO Earbuds) in Ziploc w/ Name
Bath Towel (NO rest mats)
School Bag (large size, no wheels)
Gym Shoes (velcro or elastic closures)

Kindergarten

Crayola Crayons (3 boxes of 24 count)
Crayola Washable Markers (classic colors)
Elmer's Glue Sticks (12 small)
Ticonderoga Brand #2 Pencils (12)
Large Eraser (1)
Dry Erase Markers (2 black markers)
Scissors (Fiskars – child size, metal/pointed tip)
Spiral Notebook – wide line (1)
Folder (1)
School Box (large plastic)
Kleenex Tissues (1 large box) or Clorox Wipes
Headphones (NO Earbuds) in Ziploc w/ Name
Bath Towel (NO rest mats)
Ziploc bags (10-20)
School Bag (large size)
Gym Shoes (velcro or elastic closures)

Grade One

Crayola Crayons 2 Boxes (24 count)
Ticonderoga Brand #2 Pencils (12)
Eraser (large)
Elmer's Large Glue Stick
Elmer's School Glue Bottles (2)
Scissors (Fiskars)
Washable Markers
Highlighter (1)
School Box (small plastic)
Spiral Notebook – wide line (1)
2-Pocket Plastic Folders (1 red, 1 blue, 1 green)
Expo Dry Erase Markers (8)
Kleenex (2 large boxes)
Headphones (NO Earbuds) in Ziploc w/ Name
School Bag (Large size)
Gym Shoes
*** NO LOCKER DECORATIONS***

Grade Two

Pencils (12 - # 2)
Crayola Crayons
Erasers
EXPO Dry Erase Markers (8)
Highlighters (2)
Markers (Wide, washable: 8-10 Count)
8-Color Watercolor Paint Set (1)
Elmer's Glue Sticks (2 – large)
Glue Bottle (1)
Scissors
Spiral Notebooks (1 - wide line)
4 Plastic 2-Pocket Folders (blue, red, green, yellow)
School Box (small plastic box)
Kleenex (1 large box)
Headphones (NO Earbuds) in Ziploc w/ Name
School Bag
Gym Shoes

Grade Three (Please follow this list)

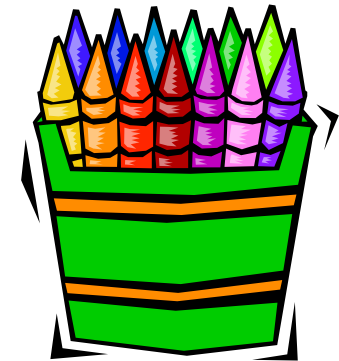
Ticonderoga Brand #2 Pencils (24)
Pencil Top Erasers (1 package)
Crayons (24 count)
Large Eraser (1)
EXPO Dry Erase Markers (8 markers)
Highlighter (2)
Colored Markers (10 pack)
Elmer's School Glue
Glue Sticks (white)
Scissors
School Box
Spiral Notebooks (3 – single subject see below)
• 1 blue, 1 red, 1 yellow
2-Pocket Plastic Folders (6– see details below)
• 1 green, 1 blue, 1 red, 1 yellow, 1 purple, 1 orange
Kleenex (2 large boxes)
Headphones (NO Earbuds) in Ziploc w/ Name
USB Corded mouse (optional)
School Bag
Gym Shoes

Grade Four

#2 Pencils (24)
Eraser (pencil top or regular)
Pens (2)
Highlighters (2)
Markers
Crayola Crayons (24 pack)
Sharpie Black Marker (2)
Scotch Tape (1 roll)
EXPO Dry Erase Markers (8)
Scissors
Elmer's Glue (1 bottle) & Glue Sticks (1 large)
Pencil Pouch (large)
Spiral Notebooks (wide line) (2 – 1 red, 1 blue)
Composition Notebook (1)
Pocket Folders (3 Plastic - 1 red, 1 blue, 1 yellow)
Kleenex (2 large boxes)
Headphones in Ziploc w/ Name
School Bag
Gym Shoes

Grade Five

Pencils (24)
Pens (2)
Large Eraser (1)
Highlighter (2)
Colored pencils
Markers (Washable: 8-10 Count)
Black Sharpie Marker (1)
White Board Markers (8)
Glue Stick (4)
White Elmer's glue (1)
Scissors
Spiral Notebook (2)
1" 3-Ring Binder (Health)
Multi-Pocket Expanding File
Headphones (NO Earbuds) in Ziploc w/ Name
Kleenex (2 large boxes)
Locker Shelving Unit
Book Bag / Backpack
Gym Shoes



Please write your name on **ALL** items including gym shoes, sweatshirts, coats, snow pants and boots



Luverne Public Schools

Learn · Live · Lead

Luverne Middle School
709 N. Kniss, Luverne, MN
www.isd2184.net

Luverne Middle School Supply List 2023-2024

6th Grade Supplies	7th Grade Supplies
Pencils	Pencils
Highlighters	Pens
Colored Pencils	Eraser
Black Sharpie Marker	Highlighter
2 - Glue Sticks	Dry Erase Marker
3 - Folders (Math, Science, Social)	Glue Stick
3 - Single Subject Notebook (Math, Social, Band)	Colored Pencils
4 - Dry Erase Markers (Math)	Pencil bag or box
1 - 1" Three Ring Binder (English)	1 package loose leaf paper (Lined and Punched)
4 - Binder Divider Tabs	50 - sheet protectors
1 package loose leaf paper (Lined and Punched)	1.5" Three Ring Binder (Shared English/History)
Wired headphones for 3.5 mm audio jack	2 - 1" Three Ring Binder (Math, Science)
2 - Boxes of Kleenex (bring to advisory)	Combination lock for PE
Combination lock for PE (needed in January)	2 - Folders (Health, Top 20 Teens)
PE Clothes (needed in January)	PE Clothes (shoes, shorts, shirt, sweats)
	2 - Boxes of Kleenex (bring to advisory)

8th Grade Supplies
Pencils
Pens - Black
2 - Dry Erase Markers
Colored Pencils
Pencil Bag or Box
2 - Boxes of Kleenex (bring to advisory)
Wired headphones for 3.5 mm audio jack
Combination lock for PE
PE Clothes (shoes, shorts, shirt, sweats)
3 - 1.5" Three Ring Binder (English, Math, Geography)
50 - sheet protectors
1 package loose leaf paper (Lined and Punched)
2 - Folders (Math, Science)
1 - Notebook (Science)

2023 - 2024

Luverne High School Supply List

Note all supply lists are organized by departments.

Students are expected to have pencils/pens for all classes listed below.

AGRICULTURAL EDUCATION:

Introduction to Agriculture Animal Science A Animal Science B Aquaculture Plant Science and Agronomy Fish and Wildlife Management AG Mechanics AG Welding	2 Inch Binder
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ART:

Art IA Art IB Photography Pottery Advanced Art Pottery II Art IA Art IB	No Specific Items
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BUSINESS:

Computer Application Web Design Web Design II Personal Finance Sports and Entertainment Marketing Media Production General Business Business Internship	Folder Notebook
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ENGLISH:

English 9	1" to 1.5" binder Highlighters Page protectors
English 10	Pens (blue, black, red) Notebook paper
English Foundations ESL English Foundations of Writing Speech American Literature English Literature College Writing and Research College Speech College Literature	Folder or Binder
AP English Literature/Composition	2+” Binder Index Cards

FAMILY AND CONSUMER SCIENCES:

Nutrition and Foods I Nutrition and Foods II	Folder
Child Development	3-Ring Binder
Independent Living Home and Fashion Child Development II Advanced/Foreign Foods	Folder 3-Ring Binder

HEALTH AND PHYSICAL EDUCATION:

Health 9 Health 11	Folder
Physical Education 9 Physical Education 10 Personal Training Lifetime Fitness Advanced Weight Training	Gym clothes (shorts, tennis shoes, shirt other than what is worn to school) Combination lock (ONLY) Towel Shampoo Deodorant

INDUSTRIAL TECHNOLOGY:

Graphic Arts I Graphic Arts II Engineering Tech & Design	No Specific Items
Beginning Woods Wood Crafts LHS Furniture Home Maintenance Advanced Woods and CNC	Folder Wood pencils (No Mechanical Pencils, Please)
Building Construction Careers	Tool Belt Hammer 16' Tape Measure or bigger Hand Square Wood chisel (prefer 3/4") Utility Knife Wood Pencils (No Mechanical Pencils, Please)

MATH:

Math Foundations	Binder Highlighters
Integrated Math I	Whiteboard marker Folder 3 ring binder Notebook
Integrated Math II Integrated Math 2 (advanced) Integrated Math III Integrated Math 3 (advanced)	1 inch 3-ring Binder or Folder Notebook Dry Erase Marker TI 83 or 84 plus calculator (optional)
College Statistics College Algebra College Calculus	1 " Binder Notebook or loose leaf paper Dry Erase Marker

MUSIC:

Band Flag Corp. Concert Choir Treble Choir	No Specific Items
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SCIENCE:

Science 9 Biology Non-Core Chemistry Non-Core	Notebook Folder/Binder Headphones/earbuds capable of connecting to computers
Biology Human Anatomy and Physiology	Notebook Folder
Chemistry College Fundamentals of Physics Application of Physics	Scientific or graphing calculator Folder Notebook
AP Biology	Notebook or lined paper 2" 3-ring binder

SOCIAL STUDIES:

World History	1" binder Lined paper Colored pencils
US History Tragedies and Triumphs in History (TNT) Sports History & Officiating Government Economics Sociology	Notebook Folder
Geography	Folder or Binder
College Psychology	1" binder Lined paper

WORLD LANGUAGES:

German I German II German III AP German IV	Notebook/paper Folder Whiteboard marker
Spanish I Spanish II Spanish III AP Spanish IV	3-ring binder Paper or one-subject notebook for Spanish class only Highlighter Dry erase marker Folder Headphones (optional) Mouse for Chromebook (optional)

ACTIVITY PASS AND FEE INFORMATION

All students in grades K-12 will be issued a pass to all LHS events. This includes all home sporting events and concerts throughout the school year. **The pass DOES NOT include playoff events or away events.** Students in grades K-5 **MUST** be accompanied by an adult when attending events.

Activity passes will be distributed at open house or on the first day of school. Elementary students can pick up their activity pass at their classroom. High School and Middle School students can pick up their activity pass when they pick up their school issued chromebook.

Other ticket prices and activity fees include:

Item	Price
Student Single Game Ticket – Visitor Students	\$4.00
Adult Single Game Ticket	\$6.00
Adult Season Pass	\$85.00
Family Season Pass	\$200.00

Item	Price
High School Sports Activity Fee (Per Sport)	\$75.00
High School Other Activity Fee (Per Activity)	\$35.00
Middle School Sports Activity Fee (Per Sport)	\$45.00
Middle School Other Activity Fee (Per Activity)	\$35.00
Family Maximum Activity Fee	\$250.00

BACKPACK PROGRAM INFORMATION

Dear Luverne School Families:

In cooperation with the Luverne BackPack Program, we will once again participate in a special program called the "BackPack Program." This is a special program that requires families to contact one of our designated individuals below. At the end of each week, your child will be given a backpack of nutritious, easy-to-prepare foods for the weekend helping your family stretch its food buying dollar. This will begin on Friday, September 15 and continue until the end of the school year. In the elementary, the bags will be discreetly distributed to their locker on Fridays by the end of the school day by your child's teacher.

At the middle school/high school, your child will be allowed to pick the food they wish to receive. Additional details will be provided once enrollment is completed, however it will be your child's responsibility to pick their food each week.

There are only two requirements that you must meet for your child to receive the bags:

1. You must contact one of the designated individuals below
2. You must qualify for the free and reduced meal program

This program is highly confidential! The Luverne BackPack Program will not know which children receive the bags. We will simply provide the bags of food. If you would like your child to participate, please contact one of the individuals below. They would also be able to answer any questions that you may have about the program:

Ms. Zoe DeBates at the Elementary School – 507-283-4497 ext. 3270 – z.debates@isd2184.net

Mrs. Stacy Schepel at the MS/HS – 507-283-4491 ext. 2070 – s.schepel@isd2184.net

Save Receipts For Your Child's Education Expenses

If you're buying school supplies for your children in kindergarten through 12th grade, you may qualify for one or both of these tax relief programs:

- K-12 Education Subtraction
- K-12 Education Credit

Save your receipts, because both programs can help lower your taxes and may provide a larger refund when filing your Minnesota income tax return.

Last year, more than 17,500 families received the K-12 Education Credit and saved an average of \$282. Over 138,000 families received the K-12 Education Subtraction with an average subtraction of \$1,285.

Common Expenses That Qualify:

- School supplies (pencils, paper, calculators)
- Educational computer hardware and software
- Tutoring K-12 curriculum by a qualified instructor
- Rental or purchase of musical instruments used during school

Expenses That Do Not Qualify:

- School supplies not used in education (backpacks, tissues, organizers)
- Clothing, including school uniforms (except required gym clothes)
- School lunches
- Family trip to museum or zoo

Do I qualify?

To qualify for either the credit or subtraction, both of these must be true:

- You purchased educational services or materials to assist with your child's education
- Your child is attending kindergarten through 12th grade at a public, private, or home school

Income limits for Each Program

K-12 Education Credit: Your adjusted gross income must be below the levels shown here. If you qualify for the credit, you must file a Minnesota return to claim a refund.

Number of qualifying children in K-12:	Adjusted gross income must be less than:
1 or 2	\$76,000
3	\$79,000
More than 3	\$79,000 plus \$3,000 for each additional child

K-12 Education Subtraction: There are no income limits for the education subtraction.

For more information on these programs and other valuable tax information, visit www.revenue.state.mn.us and enter **K12** in the Search box or call us at 651-296-3781 or 800-652-9094.

