

***LUVERNE PUBLIC SCHOOLS  
EXTRA-CURRICULAR  
HANDBOOK***

# HANDBOOK

## THE LUVERNE PUBLIC SCHOOL MISSION STATEMENT

THE MISSION OF THE LUVERNE SCHOOL DISTRICT # 2184, IN COOPERATION WITH FAMILY AND COMMUNITY, IS TO BE A PROACTIVE LEADER PROVIDING QUALITY EDUCATIONAL OPPORTUNITIES FOR ALL AGES IN A POSITIVE LEARNING ENVIRONMENT WHILE MEETING THE CHALLENGES OF A CHANGING WORLD THROUGH A CONTINUING COMMITMENT TO EXCELLENCE.

## EXTRA-CURRICULAR PHILOSOPHY OF LUVERNE HIGH SCHOOL

IT IS THE PHILOSOPHY OF INDEPENDENT SCHOOL DISTRICT 2184 THAT ATHLETICS BE CONSIDERED AN INTEGRAL PART OF A PROGRAM OF EDUCATION PROVIDING EXPERIENCES THAT WILL HELP YOUNG PEOPLE TO GROW PHYSICALLY, MENTALLY AND EMOTIONALLY. ALTHOUGH IT IS TEMPTING TO EMPHASIZE THE ELEMENTS OF COMPETITION AND WINNING IN AN ATHLETIC PROGRAM, THESE ELEMENTS ARE CONTROLLED TO THE EXTENT THAT THEY DO NOT DETERMINE THE NATURE OF THE PROGRAM.

THE BELIEF THAT A STUDENT'S EDUCATIONAL EXPERIENCES SHOULD INCLUDE PARTICIPATION IN ATHLETICS, BOTH AS A PLAYER AND AS A STUDENT, IS AN INTEGRAL PART OF THE PHILOSOPHY OF THE ATHLETIC PROGRAM. THESE EXPERIENCES SHOULD CONTRIBUTE TO THE STUDENT ATHLETE'S KNOWLEDGE, SKILL AND EMOTIONAL GROWTH, THEREBY MAKING THE ATHLETE A BETTER PERSON AND CITIZEN. PARTICIPATION IN AN ATHLETIC PROGRAM IS A PRIVILEGE THAT CARRIES WITH IT RESPONSIBILITIES TO THE SCHOOL, TEAM, STUDENT BODY, COMMUNITY AND STUDENT ATHLETE. IN THEIR PLAY AND IN THEIR CONDUCT, STUDENT ATHLETES REPRESENT ALL OF THESE GROUPS.

**THE 7/8, C, B, AND JV PHILOSOPHY** IS TO ALLOW STUDENTS TO PARTICIPATE IN AS MANY ACTIVITIES AS POSSIBLE. NO CUTS ARE MADE AT THIS LEVEL. IN THE SEVENTH AND EIGHTH GRADES, EMPHASIS IS PLACED ON EQUAL PARTICIPATION BY ALL, REGARDLESS OF THE FINAL OUTCOME OF THE CONTEST. A TRANSITION OCCURS IN THE NINTH GRADE, WHEREBY ALL STUDENTS IN THE ATHLETIC PROGRAM MUST PARTICIPATE, BUT NOT NECESSARILY FOR AN EQUAL AMOUNT OF TIME. WE WOULD HOPE THAT STUDENTS WHO PARTICIPATE IN OUR EXTRA-CURRICULAR PROGRAMS ENJOY THEIR EXPERIENCE REGARDLESS OF THEIR SKILL LEVEL. MOST OF OUR PROGRAMS ALLOW THE STUDENTS TO COMPETE AGAINST OPPONENTS WITH SIMILAR SKILLS. AT THESE LEVELS, PARTICIPATION IS OUR MAIN OBJECTIVE. WE WOULD HOPE THAT THE STUDENT ATHLETE LEARNS SOCIAL AND ATHLETIC SKILLS THROUGH THE WINNING AND LOSING PROCESS.

**THE VARSITY PHILOSOPHY** IS TO PARTICIPATE AT A HIGHER LEVEL, WHICH, THEREFORE, REQUIRES A GREATER AMOUNT OF DEDICATION ON THE PART OF THE STUDENT. AT THIS LEVEL IT WILL BE NECESSARY TO CUT STUDENT ATHLETES BECAUSE OF MSHSL RESTRICTIONS PUT ON OFFICIAL TOURNAMENT SQUAD SIZE. IT FALLS UPON THE COACHING STAFF TO EVALUATE / SELECT THE VARSITY SQUAD, BASED UPON THE SKILL LEVEL OF THOSE STUDENT ATHLETES INVOLVED IN THE PROGRAM. ALTHOUGH WE

BELIEVE THAT ALL STUDENTS SHOULD HAVE AN OPPORTUNITY TO PARTICIPATE AT THE VARSITY LEVEL, WINNING WILL NOT BE SACRIFICED SO THAT EVERYONE HAS A CHANCE TO PLAY.

### EXTRA-CURRICULAR FORMS THAT NEED TO BE COMPLETED

Students must have FOUR (4) forms on file with the Activities Director before they can practice or be issued equipment:

- 1.) A **PHYSICAL** FORM - THIS MUST BE SIGNED BY A DOCTOR. THEY ARE GOOD FOR THREE YEARS OF PARTICIPATION.
- 2.) **PARENT PERMIT** – THIS IS A QUESTIONNAIRE TO BE COMPLETED AND SIGNED BY PARENTS. THIS IS ON THE BACK OF THE ELIGIBILITY FORM.
- 3.) **ELIGIBILITY FORM /INSURANCE WAIVER FORM**– THIS MUST BE READ AND SIGNED BY BOTH THE PARENTS AND STUDENTS.
- 4.) **Hippa Release Form**– THIS MUST BE READ AND SIGNED BY BOTH THE PARENTS AND STUDENTS.

### FEE STRUCTURE POLICY

THE EXTRA-CURRICULAR FEE SYSTEM FOR ALL BOYS AND GIRLS IN GRADE 7-12 WILL BE AS FOLLOWS:

ATHLETIC	GRADE	9 - 12	\$ 70.00
FINE ARTS	GRADE:	9 - 12	\$ 45.00
ACADEMIC	GRADE:	9 - 12	\$ 45.00
ATHLETIC	GRADE	7 - 8	\$ 45.00
FINE ARTS	GRADE:	7 - 8	\$ 35.00
ACADEMIC	GRADE	7 - 8	\$ 35.00
<b>FAMILY MAXIMUM</b>			<b>\$ 250.00</b>

1. FEES MUST BE PAID BEFORE THE ACTIVITY BEGINS
2. MANAGERS DO NOT PAY FEES
3. NO REFUNDS, UNLESS FOR MEDICAL REASONS OR FAMILY MOVES, THEN PRO – RATED.
4. NO REFUNDS FOR VIOLATION OF TRAINING RULES.

### INJURY RELEASE

WHEN A STUDENT HAS GONE TO A DOCTOR FOR AN INJURY OR A MAJOR ILLNESS, HE / SHE MUST HAVE A RELEASE FROM THE DOCTOR BEFORE BEING ALLOWED TO PARTICIPATE IN EXTRA - CURRICULAR ACTIVITIES. THIS RELEASE MUST BE RETURNED TO THE ACTIVITY OFFICE AND ATTACHED TO THE STUDENTS PHYSICAL FORM.

### INSURANCE

THE SCHOOL **DOES NOT** CARRY MEDICAL INSURANCE ON STUDENTS WHO PARTICIPATE IN EXTRA-CURRICULAR ACTIVITIES. PARENTS ARE RESPONSIBLE FOR THEIR CHILD.

INFORMATION REGARDING STUDENT INSURANCE THAT THE PARENTS MAY PURCHASE MAY BE OBTAINED IN THE BUILDING PRINCIPAL'S OFFICE AND / OR ACTIVITY DIRECTOR'S OFFICE DURING THE FIRST WEEK OF THE SCHOOL YEAR.

### **ATTENDANCE AND ABSENCE**

A STUDENT MUST BE IN ATTENDANCE IN ALL OF THEIR CLASSES FOR AT LEAST ONE-HALF DAY, **(IN SCHOOL BY 11:40)**, IN ORDER TO PRACTICE AND / OR PARTICIPATE IN AN EXTRA - CURRICULAR ACTIVITY. EXCEPTIONS WILL BE MADE WHEN THE STUDENT HAS A PRE - APPROVED PERMISSION FROM THE BUILDING PRINCIPAL

STUDENTS INVOLVED IN ACTIVITIES THAT ARE CHARGED WITH SKIPPING SCHOOL ANYTIME DURING THE SEASON WILL NOT BE PERMITTED TO PARTICIPATE IN THE NEXT REGULARLY SCHEDULED EVENT.

### **STUDENT TRANSPORTATION TO EXTRA-CURRICULAR ACTIVITIES POLICY**

STUDENTS RIDING A SCHOOL VEHICLE TO AN EXTRA - CURRICULAR ACTIVITY AWAY FROM HOME MUST RETURN TO LUVERNE IN THE SAME VEHICLE THAT THEY TOOK TO THE ACTIVITY. THE ONLY EXCEPTION TO THIS RULE WILL PERMIT THE STUDENTS TO RIDE HOME WITH THEIR PARENTS. THIS **DOES NOT** INCLUDE ANY OTHER RELATIVE OR ANOTHER TEAM MEMBER'S PARENTS AS A SUBSTITUTE FOR THE PARENTS. PERMISSION MUST BE OBTAINED FROM THE PRINCIPAL AND / OR THE ACTIVITIES DIRECTOR IN ADVANCE.

### **PRACTICE AND PRACTICE TIMES**

ALL LUVERNE EXTRA - CURRICULAR ACTIVITIES PRACTICE AFTER THE REGULAR SCHOOL DAY. ON SPECIAL SITUATIONS THE COACH MAY CALL A PRACTICE IN THE MORNING BEFORE THE SCHOOL DAY STARTS, BUT THIS IS THE EXCEPTION RATHER THAN THE RULE. HERE IS A CHART THAT WILL HELP YOU UNDERSTAND OUR PRACTICE SCHEDULES.

FALL  
3:25 - 5:30

WINTER  
3:20 - 5:10 PM (SESSION 1)  
5:10 - 7:00 PM (SESSION 2)

SPRING  
3:25 - 5:30

\*\* WEDNESDAYS ONLY  
3:20 - 4:55 PM (SESSION 1)  
4:55 - 6:30 PM (SESSION 2)

### **ACTIVITY PRACTICE GUIDELINES**

Student activities are a vital part of secondary education. The opportunities for students to organize and plan, to assume leadership roles, to gain recognition and identity, to experience self-governance, to build self-concept, to recreate physically and emotionally, and to mature socially to a significant degree from the Student Activities program.

A healthy balance of activity is important in the life of a student. Parents, students and school staff need to establish priorities recognizing that a good education depends upon a high value being placed upon the learning environment in the classroom and quality family time as important components of a well balanced student lifestyle. A job should be considered only after other important factors have been accounted for and only if discretionary time allows. Most students will find little time for a job if other more important factors have been properly considered.

With the above "philosophy" in mind the following are guidelines, which are to be used during the school year in connection with the LUVERNE PUBLIC SCHOOL'S extra - curricular activities program:

1. Wednesday is recognized as "Church / Family Night" with no school activities after 6:30 p.m. Future scheduling should reflect this policy. Exceptions will be allowed only after careful consideration and given unavoidable circumstances. School Administration approval will be needed for any exceptions.
2. No practices will be allowed on Sunday and events may be scheduled only with School Board approval.
3. A student day at school should not begin before 6:30 a.m. and end no later than 9:30 p.m.; therefore, all activity practices should be held within these times. Exception will be during the week before a performance, groups such as drama and music which may need to extend some practices to 10:00 P.M.
4. When inclement weather affects the practice session the following procedures will be followed:
  - a. If the administration closes school because of inclement weather, all practices are canceled
  - b. If the administration closes school because of inclement weather, all practice schedules are at the discretion of the Superintendent.
  - c. In the event that there is inclement weather, but school is not closed, the practices are to be optional.
5. It is recognized that student initiated practices or "captains practices" do occur. Attendance at these practices must be optional and coaches / directors may need to counsel students to limit the time devoted to these practices.
6. There is an ongoing need for frequent communication between classroom teachers and coaches / directors who must emphasize the importance of academics. It is understood that students be allowed to miss practices for tests, make-up labs, and special help from teachers, etc.
  - a. There is a need for communication between the Principal's office and coaches / directors / advisors to monitor the eligibility list every three-week period. It is our primary responsibility to ensure that all students attending school at Luverne successfully achieve a defined set of academic goals.
  - b. During the season, the student must be in attendance half a day, in school by 11:40, in order to attend practice, team / club meetings, and / or participating in activities. The only exception is a prearranged excuse by the Principal.
  - c. Students that will miss practice/event due to another school activity should notify their coach 24-48 hours in advance to schedule a makeup practice or alternative practice session.

## **7 - 8 GRADE PARTICIPATION POLICY**

The following policy of the Luverne Public Schools pertaining to the participation of Middle School students (grades 7 - 8) in the athletic program at the senior high school (grades 9 -10 -11 -12).

A middle school student-athlete may try out for a high school team if the sport is not offered in season at the Middle School level. In those sports where the middle school provides a team, student athletes will participate at their respective middle school. Some exceptional student athletes may be allowed to petition to participate at the senior high level. These individuals must clearly demonstrate:

- a. athletic ability above and beyond their class (varsity potential)
- b. satisfactory academic achievement
- c. satisfactory behavior
- d. the physical and emotional maturity to accept this additional responsibility. This criteria must be agreed upon by each of the following:
  1. the senior high coach,
  2. the middle school principal,
  3. the high school principal,
  4. the activity director,

5. the parent or guardian, and
6. the student athlete

Middle School athletes participating on high school teams must complete all high school athletic registration requirements and are subject to all high school and Minnesota State High School League activity rules.

Petitions to participate at the high school level are available in the activity director's office and should be initiated by the coach. When the coach, middle school principal, the high school principal, and the activity director have all signed the petition verifying the required criteria, it should be given to the parent for his / her signature and forwarded to the athletic director office for filing. Each party will receive a copy of the completed petition. Middle school athletes should not be allowed to practice or compete in any contest until the petition process is complete.

## **EXTRA - CURRICULAR COMPLAINT RESOLUTION POLICY**

### **Introduction**

This procedure has been developed for the purpose of establishing and maintaining the lines of communication between the school, parents/guardians, and student for the resolution of concerns related to extra-curricular activities and programs. This procedure is a means by which concerns / problems with extra-curricular activities in Lucerne can be resolved.

In order to maintain a positive atmosphere and assure that the proper channels of communication will not be circumvented, a procedure has been outlined for the use of the participants, parents/guardians, coaches/directors, administration and school board.

In order to maintain compliance with this policy, anonymous complaints, either in verbal or written form, will not be considered for discussion, nor will a review process or an investigation of extra-curricular activities/programs or the coaches/directors of those programs be independently or secretly conducted by school officials. **All concerns or complaints about extra-curricular activities / programs or the coaches / directors of those programs must be addressed through Step I, II and III of the Extra-curricular Complaint Resolution Procedure**

### **Step I**

If a student and/or parent / guardian has a concern about an extra-curricular program, decision, and/or the coach / director / advisor of the program they shall.

A. Schedule a meeting to speak personally with the coach / director / advisor or the Director of Activities regarding the incident, decision, or action that is under question at that time. This meeting shall be scheduled at a mutually convenient time within two (2) school days from the date that the complaint has been officially submitted to the coach / director / advisor. This must not be done immediately before or after a contest / event.

B. Upon the mutual request of all conference participants, the Director of Activities will serve as a mediator

C. Those participating in the conference are to address themselves to the problems / concerns related to themselves only. In order to be in compliance with the "Privacy in Information Act", issues related to other participants are not to be discussed.

D. The coach / director / advisor will complete a written summary of the conference which will include any resolution / decisions reached in the conference. The coach / director / advisor will give / mail a copy of the summary to the participants in the conference and the Director of Activities within five (5) school days.

### **Step II**

If any party believes there is a further need for discussion of issues mentioned in Step I, they may request a continuation of the process in Step II.

A. The participant, parent / guardian or coach / director should, within three (3) school days after receipt of the written summary of the meeting in Step I, submit a written request to initiate Step II. The form for this step will be obtained from the Activity Office and shall be returned to the Director of Activities within two (2) school days in order to resolve the issue as soon as possible

B. After submitting the written form to the Director of Activities, a conference will be arranged within two (2) school days between the student participant and/or the parent / guardian to meet with the coach / director, Director of Activities and a Building Administrator with the intent to resolve the issue

C. Those participating in the conference are to address themselves to the problems / concerns related to themselves only. In order to be in compliance with the "Privacy in Information Act", issues related to other parties are not to be discussed. Concerns or issues not raised in Step I will not be considered for discussion

D. The Director of Activities will complete a written summary of the conference which will include the concerns stated by those individuals in attendance and any resolution / decisions reached in the conference. The Director of Activities will give / mail a copy of the summary to the participants in the conference within five (5) school days and forward a copy of the summary, along with the Extra-Curricular Complaint Resolution Form to the Superintendent of Schools.

### **Step III**

If any party believes there is a further need for discussion of issues mentioned in Step II, they may request a continuation of the process in Step III.

A. An appointment may be requested, within five (5) school days after receipt of the written summary of the meeting in Step II, with the Superintendent.

B. Those participating in the conference are to address themselves to the problems / concerns they stated in Step II and related to themselves only. In order to be in compliance with the "Privacy in Information Act", issues related to other parties are not to be discussed. Concerns or issues not raised in Step I will not be considered for discussion

C. After securing information from the student participant and/or the parent / guardian, coach / director, and Director of Activities, the Superintendent will complete a written summary of the conference which will include the concerns stated by those individuals in attendance and any resolutions / decisions he/she has reached. The Superintendent will give / mail a copy of his/her final decision to all the parties within five (5) school days. The Superintendent 's decision shall conclude the resolution process.

## **CATEGORIZATION OF ACTIVITIES**

### CATEGORY I ACTIVITIES

THOSE LEAGUE-SPONSORED ACTIVITIES IN WHICH A MEMBER SCHOOL HAS A SCHEDULE OF INTERSCHOLASTIC

CONTESTS, EXCLUSIVE OF LEAGUE - SPONSORED  
TOURNAMENTS:

1. ATHLETIC ACTIVITIES
2. FINE ARTS ACTIVITIES
  - a. DEBATE
  - b. SPEECH
  - c. ONE ACT

CATEGORY II ACTIVITIES: THOSE LEAGUE - SPONSORED ACTIVITIES IN WHICH A MEMBER SCHOOL DOES NOT HAVE A SCHEDULE OF INTERSCHOLASTIC CONTESTS, EXCLUSIVE OF LEAGUE – SPONSORED TOURNAMENTS

1. FINE ARTS

- a. MUSIC ACTIVITIES
- b. DANCE TEAM
- c. CHEERLEADING

CATEGORY III ACTIVITIES SCHOOL - RELATED ACTIVITIES WHICH ARE NOT LEAGUE SPONSORED AND / OR DO NOT HAVE A SCHEDULED OF CONTESTS BUT WHICH ARE UNDER THE AND / OR COOPERATION OF LUVERNE SEASON JURISDICTION PUBLIC SCHOOLS

**TOBACCO AND MOOD ALTERING CHEMICALS**

**A. BYLAW:** DURING THE CALENDAR YEAR, REGARDLESS OF THE QUANTITY, A STUDENT SHALL NOT: (1) USE OR CONSUME, HAVE IN POSSESSION A BEVERAGE CONTAINING ALCOHOL; (2) USE OR CONSUME, HAVE IN POSSESSION TOBACCO; OR, (3) USE OR CONSUME, HAVE IN POSSESSION, BUY, SELL, OR GIVE AWAY ANY OTHER CONTROLLED SUBSTANCE.

1. THE BYLAW APPLIES TO THE TWELVE (12) MONTH CALENDAR YEAR.
2. IT IS NOT A VIOLATION FOR A STUDENT TO BE IN POSSESSION OF A CONTROLLED SUBSTANCE SPECIFICALLY PRESCRIBED FOR THE STUDENT'S OWN USE BY HER / HIS DOCTOR.

**CATEGORY I**

**FIRST VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT TWO (2) CONSECUTIVE INTER-SCHOLASTIC CONTESTS OR TWO (2) WEEKS, FOURTEEN (14) CALENDAR DAYS, OF A SEASON IN WHICH THE STUDENT IS A PARTICIPANT, WHICHEVER IS GREATER.

**VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT SIX (6) CONSECUTIVE INTER-SCHOLASTIC CONTESTS OR THREE (3) WEEKS, TWENTY-ONE (21) CALENDAR DAYS, WHICHEVER IS GREATER.

***It is recommended that before being re – admitted to activities following suspension for the second violation, the student shall show evidence in writing that the student has sought or has received counseling from a community agency or professional individual.***

**VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT TWELVE (12) CONSECUTIVE INTERSCHOLASTIC CONTESTS OR FOUR (4) WEEKS, TWENTY-EIGHT (28) CALENDAR DAYS, WHICHEVER IS GREATER

***If, after the third violation, the student on her / his own volition becomes a participant in a certified chemical dependency program or treatment program, and is assessed as chemically***



***dependent and completes treatment, the student may be certified for reinstatement in MSHSL activities after a minimum period of six (6) weeks after entering program. The director or a counselor of a chemical dependency treatment center must issue such certification.***

## **CATEGORY II**

**FIRST VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT MASTER CALENDAR SCHEDULED CONCERTS OR CONTESTS OR THREE (3) WEEKS, TWENTY-ONE (21) CALENDAR DAYS, OF A SEASON IN WHICH THE STUDENT IS A PARTICIPANT, WHICHEVER IS GREATER.

**VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT THREE (3) MASTER CALENDAR SCHEDULED CONCERTS OR CONTESTS OR SIX (6) WEEKS, FORTY - TWO (42) CALENDAR DAYS, WHICHEVER IS GREATER

***It is recommended that before being re- admitted to activities following suspension for the second violation, the student shall show evidence in writing that the student has sought or has received counseling from a community agency or professional individual.***

**VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT SIX (6) MASTER CALENDAR SCHEDULED CONCERT OR CONTESTS OR NINE (9) WEEKS, SIXTY - THREE (63) CALENDAR DAYS, WHICHEVER IS GREATER

***If after the third violation, the student on her / his own volition becomes a participant in a certified chemical dependency program or treatment program, and is assessed as chemically dependent and completes treatment, the student may be certified for reinstatement in MSHSL activities after a minimum period of six (6) weeks after entering program. The director or a counselor of a chemical dependency treatment center must issue such certification.***

## **CATEGORY III**

**FIRST VIOLATION:** LOSS OF ELIGIBILITY FOR THREE (3) WEEKS, TWENTY - ONE (21) CALENDAR DAYS.

**VIOLATION:** LOSS OF ELIGIBILITY FOR SIX (6) WEEKS, FORTY-TWO (42) CALENDAR DAYS.

***It is recommended that before being re-admitted to activities following suspension for the second violation, the student shall show evidence in writing that the student has sought or has received counseling from a community agency or professional individual.***

**THIRD VIOLATION:** LOSS OF ELIGIBILITY FOR NINE (9) WEEKS, SIXTY-THREE (63) CALENDAR DAYS.

***If after the third violation, the student on her / his own volition becomes a participant in a certified chemical dependency program or treatment program, and is assessed as chemically dependent and completes treatment, the student may be certified for reinstatement in MSHSL activities after a minimum period of six (6) weeks after entering program. The director or a counselor of a chemical dependency treatment center must issue such certification.***

**DENIAL DISQUALIFICATION:** A STUDENT SHALL BE DISQUALIFIED FROM ALL INTERSCHOLASTIC ATHLETICS FOR NINE (9) ADDITIONAL WEEKS BEYOND THE STUDENT'S ORIGINAL PERIOD OF INELIGIBILITY WHEN THE STUDENT DENIES VIOLATION OF THE RULE, IS ALLOWED TO PARTICIPATE AND THEN IS SUBSEQUENTLY FOUND GUILTY OF THE VIOLATION.

**FAIR HEARING PROCEDURE:** THE LEAGUE CONSTITUTION PROVIDES A FAIR HEARING PROCEDURE FOR THE STUDENT OR PARENT CONTESTING A SCHOOL'S FAILURE TO CERTIFY THE ELIGIBILITY OF A STUDENT. THE STUDENT, PARENT OR GUARDIAN WISHING TO CONTEST A SCHOOL'S DECISION REGARDING ELIGIBILITY HAS TEN (10) CALENDAR

DAYS IN WHICH TO APPEAL. THIS APPEAL MUST BE SUBMITTED TO THE HIGH SCHOOL PRINCIPAL. DURING THE APPEALS PROCEDURE THE STUDENT IS INELIGIBLE.

- \* STUDENTS ARE ALLOWED (EXPECTED) TO PRACTICE, BUT THEY MAY NEITHER COMPETE NOR PARTICIPATE IN ANY CONTESTS.
- \*\* PENALTIES SHALL BE ACCUMULATIVE FOR ALL STUDENTS BEGINNING IN GRADE 7 AND CONTINUING THROUGH GRADE 12
- \*\*\* STUDENTS ARE NOT TO BE PUBLICLY RECOGNIZED DURING THE TERM OF THE VIOLATION.
- \*\*\*\* STUDENTS MUST COMPLETE THE ACTIVITY SEASON TO SATISFY THE MSHSL VIOLATION REQUIREMENTS.
- \*\*\*\*\* THE PENALTIES FOR THE USE OF TOBACCO AND MOOD ALTERING CHEMICALS ARE ENFORCED TWELVE (12) MONTHS A YEAR.
- \* **STUDENTS CAN NOT USE ONE CATEGORY TO SATISFY ANOTHER CATEGORY.**

#### **END OF THE SEASON AWARDS**

NO STUDENT ATHLETE MAY RECEIVE AN END OF THE SEASON AWARD(S), (ALL CONFERENCE, ALL - AREA, MOST VALUABLE, ETC.), IF HE OR SHE IS INELIGIBLE DURING THAT SPORT'S SEASON. (EXAMPLE: A STUDENT ATHLETE WHO BECOMES INELIGIBLE DURING THE SCHOOL YEAR WILL NOT RECEIVE ANY INDIVIDUAL AWARD(S) DURING THE SEASON THAT THE INCIDENT OCCURRED... OR IF THE VIOLATION SHOULD OCCUR BEFORE HE / SHE PARTICIPATES IN AN ACTIVITY THEN THE STUDENT ATHLETE WILL NOT RECEIVE ANY POST SEASON RECOGNITION DURING THE SEASON IN WHICH THE VIOLATION IS SATISFIED.) BY THE "END OF THE SEASON AWARDS" WE ARE REFERRING TO THOSE AWARDS NOMINATED BY THE COACH / TEAM AND VOTED ON BY COACHES OR BY TEAMMATES.

IN CONFERENCE SPORTS WHERE END OF THE SEASON TOURNAMENTS ARE HELD, AN INDIVIDUAL WILL BE ALLOWED TO COMPETE, AS LONG AS THE REGULATIONS ON MISSED CONTESTS AND WEEKS HAS BEEN MET. REGARDLESS OF TOURNAMENT PLACING, THESE INDIVIDUALS WILL NOT BE RECOGNIZED IN ANY FASHION AS "ALL CONFERENCE" ATHLETES. THIS IS TRUE FOR ALL POST SEASON INDIVIDUAL TOURNAMENTS.

#### **STUDENT CODE OF RESPONSIBILITIES**

THE MEMBER SCHOOLS OF THE MSHSL BELIEVE THAT PARTICIPATION IN INTERSCHOLASTIC ACTIVITIES IS A PRIVILEGE, WHICH IS ACCOMPANIED BY RESPONSIBILITY.

AS A STUDENT PARTICIPATING IN MY SCHOOL'S INTERSCHOLASTIC ACTIVITIES, I UNDERSTAND AND ACCEPT THE FOLLOWING RESPONSIBILITIES:

- A.. I WILL RESPECT THE RIGHTS AND BELIEFS OF OTHERS AND WILL TREAT OTHERS WITH COURTESY AND CONSIDERATION.

- B. I WILL BE FULLY RESPONSIBLE FOR MY OWN ACTIONS AND THE CONSEQUENCES OF MY ACTIONS.
- C. I WILL RESPECT THE PROPERTY OF OTHERS.
- D. I WILL RESPECT AND OBEY THE RULES OF MY SCHOOL AND THE LAWS OF MY COMMUNITY, STATE AND COUNTRY.
- E. I WILL SHOW RESPECT TO THOSE WHO ARE RESPONSIBLE FOR ENFORCING THE RULES OF MY SCHOOL AND THE LAWS OF MY COMMUNITY, STATE AND COUNTRY.

**ANY ALLEGATION UNDER THE LUVERNE DISCIPLINE POLICY WILL CONSTITUTE A VIOLATION OF THE STUDENT CODE OF RESPONSIBILITIES.**

**PENALTY:**

**CATEGORY I**

**VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT TWO (2) CONSECUTIVE INTERSCHOLASTIC CONTESTS OR TWO (2) WEEKS, FOURTEEN (14) CALENDAR DAYS, OF A SEASON IN WHICH THE STUDENT IS A PARTICIPANT, WHICHEVER IS GREATER.

**VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT SIX (6) CONSECUTIVE INTERSCHOLASTIC CONTESTS OR THREE (3) WEEKS, TWENTY-ONE (21) CALENDAR DAYS, WHICHEVER IS GREATER.

**VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT TWELVE (12) CONSECUTIVE INTERSCHOLASTIC CONTESTS OR FOUR (4) WEEKS, TWENTY-EIGHT (28) CALENDAR DAYS, WHICHEVER IS GREATER.

**CATEGORY II**

**FIRST VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT MASTER CALENDAR SCHEDULED CONCERT OR CONTEST OR THREE (3) WEEKS, TWENTY-ONE (21) CALENDAR DAYS, OF A SEASON IN WHICH THE STUDENT IS A PARTICIPANT, WHICHEVER IS GREATER.

**VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT THREE (3) MASTER CALENDAR SCHEDULED CONCERTS OR CONTESTS OR SIX (6) WEEKS, FORTY - TWO (42) CALENDAR DAYS, WHICHEVER IS GREATER

**VIOLATION:** LOSS OF ELIGIBILITY FOR THE NEXT SIX (6) MASTER CALENDAR SCHEDULED CONCERTS OR CONTESTS OR NINE (9) WEEKS, SIXTY - THREE (63) CALENDAR DAYS, WHICHEVER IS GREATER

**CATEGORY III**

**VIOLATION:** LOSS OF ELIGIBILITY FOR THREE (3) WEEKS, TWENTY-ONE (21) CALENDAR DAYS.

**VIOLATION:** LOSS OF ELIGIBILITY FOR SIX (6) WEEKS, FORTY-TWO (42) CALENDAR DAYS.

**VIOLATION:** LOSS OF ELIGIBILITY FOR NINE (9) WEEKS, SIXTY-THREE (63) CALENDAR DAYS.

**DENIAL DISQUALIFICATION:** A STUDENT SHALL BE DISQUALIFIED FROM ALL INTERSCHOLASTIC ATHLETICS FOR NINE (9) ADDITIONAL WEEKS BEYOND THE

STUDENT'S ORIGINAL PERIOD OF INELIGIBILITY WHEN THE STUDENT DENIES VIOLATION OF THE RULE, IS ALLOWED TO PARTICIPATE AND THEN IS SUBSEQUENTLY FOUND GUILTY OF THE VIOLATION.

**FAIR HEARING PROCEDURE:** THE LEAGUE CONSTITUTION PROVIDES A FAIR HEARING PROCEDURE FOR THE STUDENT OR PARENT CONTESTING A SCHOOLS FAILURE TO CERTIFY THE ELIGIBILITY OF A STUDENT. THE STUDENT, PARENT OR GUARDIAN WISHING TO CONTEST A SCHOOL'S DECISION REGARDING ELIGIBILITY HAS TEN (10) CALENDAR DAYS IN WHICH TO APPEAL. THIS APPEAL MUST BE SUBMITTED TO THE HIGH SCHOOL PRINCIPAL. DURING THE APPEALS PROCEDURE THE STUDENT IS INELIGIBLE.

### **STUDENT / COACH EJECTION FROM A CONTEST**

#### **PENALTIES:**

ANY STUDENT OR COACH DISQUALIFIED FROM AN INTERSCHOLASTIC CONTEST BY GAME OFFICIALS WILL BE INELIGIBLE FOR THE NEXT REGULARLY SCHEDULED GAME/MEET AT THAT LEVEL OF COMPETITION AND ALL OTHER GAMES/MEETS IN THE INTERIM AT ANY LEVEL OF COMPETITION.

THE SECOND VIOLATION CARRIES A FOUR (4) REGULARLY SCHEDULED GAME/MEET INELIGIBILITY.

IF PENALTIES ARE IMPOSED AT THE END OF THE SPORTS SEASON AND NO CONTEST REMAINS, THE PENALTY IS CARRIED OVER IN THAT PARTICULAR SPORT UNTIL THE NEXT SCHOOL YEAR. IN THE CASE OF A SENIOR, THE PENALTY WILL CONTINUE TO THE NEXT SPORTS SEASON.

#### **STUDENT:**

ANYTIME A STUDENT ATHLETE IS EJECTED FROM A GAME / MEET, HE / SHE DOES NOT PARTICIPATE THE REMAINDER OF THAT DAY. THE STUDENT IS ALSO SUSPENDED FROM THE NEXT SCHEDULED, RESCHEDULED, OR CONTRACTED DATE AT THAT LEVEL OF COMPETITION AND ALL GAMES / MEETS IN THE INTERIM AT OTHER LEVELS OF COMPETITION.

#### **COACH:**

ANYTIME A COACH IS EJECTED FROM A GAME / MEET, HE / SHE DOES NOT COACH THE REMAINDER OF THAT DAY. THE COACH IS ALSO SUSPENDED FROM THE NEXT SCHEDULED, RESCHEDULED, OR CONTRACTED DATE AT THAT LEVEL OF COMPETITION AND ALL GAMES / MEETS IN THE INTERIM AT OTHER LEVELS OF COMPETITION.

#### **APPEAL:**

A BASKETBALL COACH MAY APPEAL THE PENALTY ONLY WHEN HE / SHE IS DISQUALIFIED FOR TECHNICAL FOULS AND HIS / HER ACTIONS DID NOT CONTRIBUTE TO THE DISQUALIFICATION.

THE APPEAL WILL BE HEARD BY THE LOCAL SCHOOL ADMINISTRATION. A COMPLETE REPORT MUST BE SENT TO THE LEAGUE FOR REVIEW.

### **RACIAL, RELIGIOUS, SEXUAL HARASSMENT / VIOLENCE AND HAZING**

## I. GENERAL STATEMENT OF POLICY

THE MINNESOTA STATE HIGH SCHOOL LEAGUE BELIEVES THAT ALL INDIVIDUALS SHOULD BE TREATED WITH RESPECT AND DIGNITY. STUDENTS SHOULD BE ABLE TO PARTICIPATE IN LEAGUE-SPONSORED ACTIVITIES IN AN ENVIRONMENT THAT IS FREE FROM RACIAL, RELIGIOUS, AND SEXUAL HARASSMENT/VIOLENCE AND HAZING. IT SHALL BE A VIOLATION OF THIS POLICY FOR A STUDENT PARTICIPANT IN LEAGUE ACTIVITIES TO HARASS A PERSON THROUGH CONDUCT OR COMMUNICATION THAT IS DETERMINED TO BE RACIAL, RELIGIOUS, AND SEXUAL HARASSMENT / VIOLENCE AND HAZING AS DEFINED BY THIS POLICY.

## II DEFINITIONS:

- A. RACIAL HARASSMENT CONSISTS OF PHYSICAL OR VERBAL CONDUCT RELATING TO AN INDIVIDUALS RACE WHEN THE CONDUCT:
1. HAS THE PURPOSE OR EFFECT OF CREATING AN INTIMIDATING, HOSTILE OR OFFENSIVE WORKING AR ACADEMIC ENVIRONMENT; OR
  2. HAS THE PURPOSE OR EFFECT OF SUBSTANTIALLY OR UNREASONABLY INTERFERING WITH AN INDIVIDUAL'S WORK OR ACADEMIC PERFORMANCE; OR
  3. OTHERWISE ADVERSELY AFFECTS AN INDIVIDUAL'S EMPLOYMENT OR ACADEMIC OPPORTUNITIES.
- B. RACIAL VIOLENCE IS A PHYSICAL ACT OF AGGRESSION OR ASSAULT UPON ANOTHER BECAUSE OF OR IN A MANNER RELATED TO RACE.
- C. RELIGIOUS HARASSMENT CONSISTS OF PHYSICAL OR VERBAL CONDUCT RELATING TO AN INDIVIDUAL'S RELIGION WHEN THE CONDUCT:
1. HAS THE PURPOSE OR EFFECT OF CREATING AN INTIMIDATING, HOSTILE OR OFFENSIVE WORKING OR ACADEMIC ENVIRONMENT; OR
  2. HAS THE PURPOSE OR EFFECT OF SUBSTANTIALLY OR UNREASONABLY INTERFERING WITH AN INDIVIDUAL'S WORK OR ACADEMIC PERFORMANCE; OR
  3. OTHERWISE ADVERSELY AFFECTS AN INDIVIDUAL'S EMPLOYMENT OR ACADEMIC OPPORTUNITIES.
- D. RELIGIOUS VIOLENCE IS A PHYSICAL ACT OF AGGRESSION OR ASSAULT UPON ANOTHER BECAUSE OF, OR IN A MANNER REASONABLY RELATED TO, RELIGION.
- E. ASSAULT IS:
1. AN ACT DONE WITH INTENT TO CAUSE FEAR IN ANOTHER OF IMMEDIATE BODILY HARM OR DEATH; OR
  2. THE INTENTIONAL INFLECTIONS OF OR ATTEMPT TO INFLICT BODILY HARM UPON ANOTHER; OR
  3. THE THREAT TO DO BODILY HARM TO ANOTHER WITH PRESENT ABILITY TO CARRY OUT THE THREAT.
- F. SEXUAL HARASSMENT IS A FORM OF SEX DISCRIMINATION WHICH VIOLATES SECTION 703 OF TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED, 42 U.S.C. EYE, ET SEQ. AND MINNESOTA STATUTES SECTIONS 363.01 - 14, THE MINNESOTA HUMAN RIGHTS ACT.
1. SEXUAL HARASSMENT CONSISTS OF UNWELCOME SEXUAL ADVANCES, REQUESTS FOR SEXUAL FAVORS, SEXUALLY MOTIVATED PHYSICAL CONDUCT OR OTHER VERBAL OR PHYSICAL CONDUCT OR COMMUNICATION OF A SEXUAL NATURE. SEXUAL HARASSMENT IS ILLEGAL BUT MAY OR MAY NOT BE CRIMINAL ACTIVITY.
    2. SEXUAL HARASSMENT MAY INCLUDE BUT IS NOT LIMITED TO
      - a. VERBAL, WRITTEN/GRAPHIC HARASSMENT OR ABUSE;
      - b. SUBTLE PRESSURE FOR SEXUAL ACTIVITY;
      - c. INAPPROPRIATE PATTING OR PINCHING;
      - d. INTENTIONAL BRUSHING AGAINST THE INDIVIDUALS BODY;

- e. DEMANDING SEXUAL FAVORS ACCOMPLISHED BY IMPLIED OR OVERT THREATS CONCERNING AN INDIVIDUAL'S EMPLOYMENT OR EDUCATIONAL STATUS;
- f. DEMANDING SEXUAL FAVORS ACCOMPANIED BY IMPLIED OR OVERT PROMISES OF PREFERENTIAL TREATMENT WITH REGARD TO AN INDIVIDUAL'S EMPLOYMENT OR EDUCATIONAL STATUS;
- g. ANY UNWELCOME TOUCHING OF A SEXUAL NATURE.

G. SEXUAL VIOLENCE IS A PHYSICAL ACT OF AGGRESSION THAT INVOLVES THE TOUCHING

OF ANOTHER'S INTIMATE PARTS, EITHER ABOVE OR UNDERNEATH THE OTHER PERSON'S CLOTHES, OR FORCING ANOTHER TO TOUCH ONE'S INTIMATE PARTS, EITHER ABOVE OR UNDERNEATH ONE'S CLOTHES. INTIMATE PARTS, AS DEFINED IN MINNESOTA STATUTES 1990, SECTION 609.341, INCLUDES THE PRIMARGENITAL AREA, GROIN, INNER THIGH, BUTTOCKS, OR BREAST OF A HUMAN BEING. SEXUAL VIOLENCE IS A CRIMINAL ACTIVITY.

1. SEXUAL VIOLENCE MAY INCLUDE, BUT IS NOT LIMITED TO:

- a. TOUCHING, PATTING, GRABBING, OR PINCHING ANOTHER PERSON'S INTIMATE PARTS, EITHER SAME SEX OR OPPOSITE SEX.
- b. COERCING OR FORCING SEXUAL TOUCHING ON ANOTHER;
- c. COERCING OR FORCING SEXUAL INTERCOURSE ON ANOTHER;
- d. THREATENING TO FORCE SEXUAL TOUCHING OR INTERCOURSE ON ANOTHER.

H. "HAZING" MEANS COMMITTING AN ACT AGAINST A STUDENT, OR COERCING A STUDENT INTO COMMITTING AN ACT THAT CREATES A SUBSTANTIAL RISK OF HARM TO A PERSON, IN ORDER FOR THE STUDENT TO BE INITIATED INTO OR AFFILIATED WITH A STUDENT ORGANIZATION, OR FOR ANY OTHER PURPOSE.

1. THE TERM HAZING INCLUDES, BUT IS NOT LIMITED TO:

- a. ANY TYPE OF PHYSICAL BRUTALITY SUCH AS WHIPPING, BEATING, STRIKING, BRANDING, ELECTRONIC SHOCKING OR PLACING A HARMFUL SUBSTANCE ON THE BODY.
- b. ANY TYPE OF PHYSICAL ACTIVITY SUCH AS SLEEP DEPRIVATION, EXPOSURE TO WEATHER, CONFINEMENT IN A RESTRICTED AREA, CALISTHENICS OR OTHER ACTIVITY THAT SUBJECTS THE STUDENT TO AN UNREASONABLE RISK OF HARM OR THAT ADVERSELY AFFECTS THE MENTAL OR PHYSICAL HEALTH OR SAFETY OF THE STUDENT.
- c. ANY ACTIVITY INVOLVING THE CONSUMPTION OF ANY ALCOHOLIC BEVERAGE, DRUG, TOBACCO PRODUCT OR ANY OTHER FOOD, LIQUID, OR SUBSTANCE THAT SUBJECTS THE STUDENT TO AN UNREASONABLE RISK OF HARM OR THAT ADVERSELY AFFECTS THE MENTAL OR PHYSICAL HEALTH OF THE STUDENT.
- d. ANY ACTIVITY THAT INTIMIDATES OR THREATENS THE STUDENT WITH OSTRACISM, THAT SUBJECTS A STUDENT TO EXTREME MENTAL STRESS, EMBARRASSMENT, SHAME OR HUMILIATION, THAT ADVERSELY AFFECTS THE MENTAL HEALTH OR DIGNITY OF THE STUDENT OR DISCOURAGES THE STUDENT FROM REMAINING IN SCHOOL.
- e. ANY ACTIVITY THAT CAUSES OR REQUIRES THE STUDENT TO PERFORM A TASK THAT INVOLVES VIOLATION OF STATE OR FEDERAL LAW OR OF SCHOOL DISTRICT POLICIES OR REGULATIONS.

### III. SCHOOL ACTIONS AND RESPONSIBILITIES

ANY PERSON WHO BELIEVES THAT SHE OR HE HAS BEEN THE VICTIM OF RACIAL, RELIGIOUS, SEXUAL HARASSMENT / VIOLENCE AND HAZING, OR ANY THIRD PERSON WITH KNOWLEDGE OR BELIEF OF CONDUCT WHICH MAY CONSTITUTE RACIAL, RELIGIOUS, SEXUAL HARASSMENT / VIOLENCE BY A STUDENT PARTICIPANT IN LEAGUE- SPONSORED ACTIVITIES SHOULD REPORT THE ALLEGED ACTS IMMEDIATELY TO A RESPONSIBLE SCHOOL DISTRICT OFFICIAL OR DIRECTLY TO THE HUMAN RIGHTS OFFICER DESIGNATED BY THAT DISTRICT'S POLICY.

#### **A. INVESTIGATION PROCESS.**

THE SCHOOL DISTRICT HUMAN RIGHTS OFFICER, UPON RECEIPT OF A REPORT OR COMPLAINT ALLEGING RACIAL, RELIGIOUS, SEXUAL HARASSMENT / VIOLENCE AND HAZING SHALL IMMEDIATELY AUTHORIZE AN INVESTIGATION. THE INVESTIGATING PARTY SHALL PROVIDE A WRITTEN REPORT TO THE SUPERINTENDENT OF SCHOOLS AND THE DISTRICT HUMAN RIGHTS OFFICER OR OTHER DESIGNATED OFFICIAL WITHIN THE TIME FRAME REQUIRED BY THE SCHOOL DISTRICT POLICIES.

**B. SCHOOL DISTRICT ACTION AND CONSEQUENCES.**

ANY SCHOOL DISTRICT ACTION TAKEN PURSUANT TO THIS POLICY WILL BE CONSISTENT WITH REQUIREMENTS OF APPLICABLE COLLECTIVE BARGAINING AGREEMENTS, MINNESOTA STATUTES AND SCHOOL DISTRICT POLICIES.

1. UPON DETERMINATION THAT THE COMPLAINT IS VALID, THE SCHOOL DISTRICT WILL TAKE SUCH ACTION AS IT DEEMS NECESSARY AND APPROPRIATE TO END RACIAL / RELIGIOUS / SEXUAL HARASSMENT / VIOLENCE / HAZING AND PREVENT ITS RECURRENCE.
2. THE RESULTS OF THE INVESTIGATION WILL BE REPORTED IN WRITING TO THE COMPLAINANT AND THE STUDENTS (S) NAMED IN THE COMPLAINT BY THE SCHOOL DISTRICT. THE REPORT WILL DOCUMENT THE DISCIPLINARY ACTION TAKEN AS A RESULT OF THE COMPLAINT, ELIGIBILITY AFFECTED BY THE DISCIPLINARY ACTION AND THE DATE WHEN THE STUDENT WILL RETURN TO GOOD STANDING AND BE ELIGIBLE TO PARTICIPATE IN LEAGUE-SPONSORED ACTIVITIES.
3. THE STUDENT(S), THEIR PARENT/GUARDIAN WILL BE INFORMED OF THEIR DUE PROCESS FOR THE LOSS OF ELIGIBILITY.
4. COMPLAINTS, INVESTIGATIONS AND RESOLUTIONS WILL BE HANDLED AS DISCREETLY AS POSSIBLE, WITH INFORMATION BEING SHARED WITH THOSE HAVING A NEED TO KNOW AND IN ACCORDANCE WITH THE LEGAL OBLIGATIONS.

**IV. PENALTIES**

**A. RACIAL, RELIGIOUS, SEXUAL HARASSMENT AND HAZING VIOLATIONS:**

**FIRST VIOLATION:**

AFTER DETERMINATION OF THE VIOLATION, A STUDENT SHALL LOSE ELIGIBILITY FOR THE NEXT TWO (2) CONSECUTIVE INTERSCHOLASTIC CONTESTS OR TWO (2) WEEKS, FOURTEEN (14) CALENDAR DAYS OF A SEASON IN WHICH THE STUDENT IS A PARTICIPANT, WHICHEVER IS GREATER.

**SECOND VIOLATION:**

AFTER DETERMINATION OF THE SECOND VIOLATION, THE STUDENT SHALL LOSE ELIGIBILITY FOR THE NEXT SIX (6) CONSECUTIVE INTERSCHOLASTIC CONTESTS OR THREE (3) WEEKS, TWENTY-ONE (21) CALENDAR DAYS, WHICHEVER IS GREATER.

**THIRD VIOLATION:**

AFTER DETERMINATION OF THE THIRD OR SUBSEQUENT VIOLATIONS, THE STUDENT SHALL LOSE ELIGIBILITY FOR TWELVE (12) CONSECUTIVE INTER-SCHOLASTIC CONTESTS OR FOUR (4) WEEKS, TWENTY-EIGHT (28) CALENDAR DAYS, WHICHEVER IS GREATER.

**ACCUMULATIVE POLICY:**

PENALTIES SHALL BE ACCUMULATIVE BEGINNING WITH AND CONTINUING THROUGHOUT THE STUDENT'S PARTICIPATION IN GRADE 7 AND CONTINUING THROUGH GRADE 12.

**B. RACIAL, RELIGIOUS, AND SEXUAL VIOLENCE VIOLATIONS:**

AFTER DETERMINATION OF THE VIOLATION OF THE RACIAL/RELIGIOUS/SEXUAL VIOLENCE RULES, THE STUDENT SHALL LOSE ELIGIBILITY FOR THE NEXT YEAR, I.E., TWELVE (12) CALENDAR MONTHS.

### **ACADEMIC ELIGIBILITY POLICY**

LUVERNE HIGH SCHOOL OF LUVERNE, MINNESOTA, IN RECOGNITION AND AFFIRMATION THAT THE PRIMARY RESPONSIBILITY OF ALL STUDENTS ATTENDING SCHOOL IS THE SUCCESSFUL ACHIEVEMENT OF A DEFINED SET OF ACADEMIC GOALS CULMINATING IN GRADUATION AND THAT PARTICIPATION IN EXTRA-CURRICULAR AND CO-CURRICULAR ACTIVITIES IS A PRIVILEGE GRANTED AND COMMENSURATE WITH THE MAINTENANCE PROGRESS TOWARD THOSE GOALS, HEREBY INSTITUTES THE FOLLOWING ACADEMIC INELIGIBILITY POLICY.

**ANY STUDENT WHO FAILS TO MAINTAIN MINIMUM ACADEMIC PERFORMANCE WILL BE DECLARED ACADEMICALLY DEFICIENT. THE FOLLOWING RESTRICTIONS WILL APPLY**

#### **FIRST ACADEMIC DEFICIENCY**

##### **ACADEMIC PROBATION**

FOR THE NEXT ACADEMIC PERIOD (THREE WEEKS) THE STUDENT WILL BE ALLOWED TO PARTICIPATE IN PRACTICE, PERFORMANCES AND INTERSCHOLASTIC EVENTS. TEACHERS FOR CLASSES IN WHICH THE STUDENT IS DEFICIENT WILL SET WRITTEN OBJECTIVES FOR STUDENT ACHIEVEMENT TO CORRECT THE DEFICIENCY. THE STUDENT IS REQUIRED TO ATTEND THREE (3) ACADEMIC STUDY HALLS PER WEEK FOR THE LENGTH OF THE ACADEMIC PERIOD (THREE WEEKS). IF DEFICIENCIES ARE CORRECTED BY THE END OF THE ACADEMIC PERIOD, THE STUDENT WILL RETURN TO THE NORMAL SCHEDULE WITH THE BEGINNING OF THE NEXT ACADEMIC PERIOD.

#### **SECOND AND SUBSEQUENT ACADEMIC DEFICIENCIES IN THE SAME SEMESTER**

##### **ACADEMIC INELIGIBILITY**

FOR THE NEXT ACADEMIC PERIOD (THREE WEEKS) THE STUDENT WILL BE ALLOWED TO PARTICIPATE IN PRACTICE BUT WILL NOT BE ELIGIBLE FOR PERFORMANCE OR INTERSCHOLASTIC EVENTS. TEACHERS FOR THE CLASSES IN WHICH THE STUDENT IS DEFICIENT WILL SET WRITTEN OBJECTIVES FOR STUDENTS ACHIEVEMENT (WITH COPIES SENT TO THE STUDENT'S PARENTS AND ACTIVITY ADVISOR / COACH / DIRECTOR) TO CORRECT THE DEFICIENCY. THE STUDENT IS REQUIRED TO ATTEND THREE (3) ACADEMIC STUDY HALLS PER WEEK FOR THE LENGTH OF THE ACADEMIC PERIOD (THREE WEEKS). IF DEFICIENCIES ARE CORRECTED BY THE END OF THE ACADEMIC PERIOD (THREE WEEKS), THE STUDENT WILL RETURN TO THE NORMAL SCHEDULE WITH THE BEGINNING OF THE NEXT ACADEMIC PERIOD.

#### **SEMESTER AND SPRING SEMESTER DEFICIENCY**

##### **ACADEMIC PROBATION**

DEFICIENCIES OCCURRING DURING THE FINAL ACADEMIC PERIOD OF A SEMESTER WILL RESULT IN THE STUDENT BEGINNING THE NEXT SEMESTER UNDER ACADEMIC PROBATION. IF A STUDENT FINISHES SPRING SEMESTER AS ACADEMICALLY DEFICIENT, THAT STUDENT ENTERS THE NEXT SCHOOL TERM UNDER ACADEMIC PROBATION, COMMENCING WITH THE FIRST DAY OF FALL TERM.

#### **FAILURE TO ATTEND ACADEMIC STUDY HALLS**

THE PROGRAM ADMINISTRATOR WILL DEAL WITH ANY STUDENT WHO FAILS TO ATTEND THE REQUIRED NUMBER OF ACADEMIC STUDY HALLS IN A WEEK. IF THE



STUDENT IS ON A PROBATIONARY STATUS AND FAILS TO ATTEND IN THE FIRST WEEK OF THE ACADEMIC PERIOD, THE STUDENT WILL BECOME **INELIGIBLE TO COMPETE** FOR THE REMAINDER OF THAT ACADEMIC PERIOD. IF THE STUDENT FAILS TO ATTEND THE STUDY HALL IN THE SECOND WEEK OF THE ACADEMIC PERIOD, THE STUDENT WILL BECOME **INELIGIBLE TO COMPETE** DURING THE FIRST WEEK OF THE FOLLOWING ACADEMIC PERIOD (EVEN IF THE STUDENT IS NO LONGER ACADEMICALLY DEFICIENT).

IF THE STUDENT IS ON **ACADEMIC PROBATION** AND SCHEDULED EVENTS (NOT PRACTICES, TEAM PLAYOFFS OR SCRIMMAGES) PREVENT HE / SHE FROM BEING AVAILABLE FOR THE REQUIRED NUMBER OF STUDY HALLS, THE PROGRAM ADMINISTRATOR HAS THE FLEXIBILITY TO SUBSTITUTE APPROPRIATE ACTIVITIES TO REPLACE THE STUDY HALL. THIS IS NOT POSSIBLE FOR THOSE WHO ARE **ACADEMICALLY INELIGIBLE**.

### **VARSIITY LETTER PHILOSOPHY**

THE VARSITY LETTER AWARD IS PRESENTED TO THE STUDENT THAT REACHES A HIGH LEVEL OF ACHIEVEMENT IN EACH STATE HIGH SCHOOL LEAGUE SPONSORED ACTIVITY. THE PURPOSE OF THE AWARD IS TO HAVE THE STUDENT SET THEIR SITES HIGH AND TO WORK DILIGENTLY TO REACH THEIR GOALS. ONCE ACHIEVED, THE STUDENT SHOULD FEEL PROUD OF HIS / HER ACCOMPLISHMENTS.

### **LETTER REQUIREMENTS AND AWARDS**

THE FOLLOWING APPLY TO ALL STATE HIGH SCHOOL LEAGUE ACTIVITIES:

1. ALL APPLICANTS FOR AN ATHLETIC AWARD MUST SUCCESSFULLY COMPLETE THE SEASON AS ESTABLISHED BY THE COACH.
2. ALL APPLICANTS FOR ANY ATHLETIC AWARD MUST HAVE CONFORMED TO MINNESOTA STATE HIGH SCHOOL LEAGUE AND LUVERNE PUBLIC SCHOOL ELIGIBILITY RULES. THE ATHLETE MUST FULFILL ALL REQUIREMENTS OF VIOLATION WITHIN THE SPORTS SEASON.
3. ALL APPLICANTS MUST HAVE CONFORMED TO REGULATIONS FOR ATTENDANCE AT PRACTICE AND CONTESTS, AS ESTABLISHED BY THE COACH.
4. ALL APPLICANTS MUST HAVE DISPLAYED AT ALL TIMES, TO OPPONENTS, OFFICIALS, AND TEAMMATES, THE TYPE OF SPORTSMANSHIP AS ESTABLISHED BY THE SCHOOL AND/OR IT'S COACHING STAFF.
5. ALL AWARDS MUST BE RECOMMENDED TO THE ATHLETIC DIRECTOR BY THE COACH IN CHARGE OF EACH SPORT AND MUST FULFILL ALL GENERAL POLICIES, GENERAL REGULATIONS AND SPECIFIC SPORT REGULATIONS.
6. ALL PARTICIPANTS MUST HAVE CONFORMED TO ALL RULES FOR TRAINING AS ESTABLISHED BY THE ATHLETIC DEPARTMENT AND THE COACH OF THE PARTICULAR SPORT.
7. IN CASE A PLAYER HAS BEEN INJURED DURING THE SEASON AND IS NOT PERMITTED TO PARTICIPATE FURTHER, HE/SHE WILL BE ELIGIBLE FOR AN AWARD UPON THE SPECIAL RECOMMENDATION OF THE COACH.
8. LETTER MAY BE GIVEN TO SENIOR CANDIDATES WHO HAVE BEEN OUT FOR AN ATHLETIC ACTIVITY FOR TWO CONSECUTIVE YEARS, BUT HAVE NOT FULFILLED THE PARTICIPATION REQUIREMENTS AS ESTABLISHED BY THE COACH OF THAT ATHLETIC ACTIVITY.
9. ALL CANDIDATES FOR ATHLETIC AWARDS MUST HAVE RETURNED ALL EQUIPMENT ISSUED TO THEM.
10. PRESENTATION OF AWARDS:

- A. AWARDS FOR FALL, WINTER AND SPRING SPORTS WILL BE PRESENTED AT THE TEAM AWARDS BANQUET UPON THE COMPLETION OF THE SEASON.
  - B. AN AWARDS NIGHT WILL BE HELD IN THE SPRING. LUVERNE CARDINAL ACTIVITY PINS WILL BE AWARDED AT THIS TIME. STUDENTS THAT HAVE EARNED ONE THOUSAND ACTIVITY POINTS WILL BE AWARDED A PIN
11. LUVERNE PUBLIC SCHOOL REQUIREMENTS:
- A. LETTER TO BE ISSUED TO THOSE APPLICANTS THAT HAVE SUCCESSFULLY ACCOMPLISHED ALL THE REQUIREMENTS AS OUTLINED IN THE AWARD POLICIES.
  - B. CERTIFICATE OF PARTICIPATION TO BE ISSUED TO 7-12 GRADE ATHLETES WHO HAVE SUCCESSFULLY COMPLETED THE SEASON.

**FALL ACTIVITIES**

CROSS COUNTRY (BOYS & GIRLS), FOOTBALL, GIRLS TENNIS, VOLLEYBALL, CHEERLEADING

**WINTER ACTIVITIES**

BOYS BASKETBALL, GIRLS BASKETBALL, GIRLS GYMNASTICS, BOYS HOCKEY, GIRLS HOCKEY  
WRESTLING, CHEERLEADING

**SPRING ACTIVITIES**

BASEBALL, BOYS GOLF, GIRLS GOLF, SOFTBALL, BOYS TENNIS, BOYS TRACK, GIRLS TRACK

**YEAR LONG ACTIVITIES**

MANAGERS

1. MANAGE TWO (2) YEARS AT THE VARSITY LEVEL.
2. ATTENDED ALL GAMES AND PRACTICES UNLESS CLEARED AHEAD OF TIME WITH THE HEAD COACH.

**OTHER CLUBS AND ACTIVITIES**

STUDENTS ARE ENCOURAGED TO PARTICIPATE IN OTHER CLUBS THAT ARE AVAILABLE AT LUVERNE PUBLIC SCHOOLS BUT NOT STATE HIGH SCHOOL LEAGUE SPONSORED. THEY ARE PLAYS AND MUSICALS, BPA, FFA, FCCLA, MATH LEAGUE, MOCK TRIAL, PEER HELPERS, SCHOOL PAPER AND YEARBOOK STAFF, AND STUDENT COUNCIL.

