

Board of Education

Series 200

Policy Title Agenda Code No. 204.02

The Superintendent of Schools shall submit to the Board of Education for its consideration, and to the news media for their information, at least three days before a regular meeting, an agenda which shall set forth the order of business for that meeting.

The agenda shall contain supporting data for the suggested items of business together with recommendations from the Superintendent or staff members designated by him.

Order of Business: At all regular meetings of the Board, the business shall be carried on in the following order, unless otherwise ordered by the Board:

- 1 ) Call to Order
- 2 ) Approval of Agenda
- 3 ) Approval of Minutes and Proceedings
- 4 ) Claims and Accounts
- 5 ) Business Agenda
- 6 ) Standing Committee & Departmental Reports
- 7 ) Other Business to come before the Board
- 8 ) Adjournment

Date of Adoption:

July 1, 1979

Revised:

1997

Authority for Policy:

Board of Education